

# TERMS AND CONDITIONS OF PARTICIPATION



## Contents

1. General – trade show/event dates
2. Registration – acceptance of the Terms and Conditions of Participation
3. Participation charges
4. Conclusion of contract – admission
5. Non-participation
6. Allocation of the stand space
7. Terms and conditions of payment – interest on overdue payment – insolvency
8. Protection of industrial property
9. Sub-exhibitors
10. Construction and design of the stands – direct sales – advertising
11. Waste disposal – stand cleaning
12. Compulsory presence
13. Musical and audio-visual reproduction – events
14. Domestic authority – remedial measures
15. Delivery and return transport
16. Limitation of liability
17. Liability of the exhibitor – liability insurance – execution by substitution
18. Assignment – offsetting – right of withholding
19. Forfeiture – statute-barring
20. Verbal subsidiary agreements – interpretation of the contract
21. Company data – data protection
22. Place of delivery and jurisdiction
23. Applicable law
24. Special remarks – recommendations – provisos

## 1. General – trade show/event dates

- 1.1 Organizer:**  
Igedo Exhibitions – in short Igedo – is organizer of the following trade shows/events.
- 1.2 Venue:**  
Düsseldorf
- 1.3 Trade shows/events:**  
**Neonyt Düsseldorf** licensed by Messe Frankfurt Exhibition GmbH
- Duration: **19 – 21 July 2025**
- 1.4 Opening hours:**
- |          |                     |
|----------|---------------------|
| Saturday | 11:30 am – 06:00 pm |
| Sunday   | 09:30 am – 06:00 pm |
| Monday   | 09:30 am – 04:00 pm |

## 2. Registration – acceptance of the Terms and Conditions of Participation

- 2.1 Registration must be made by the closing date using the special registration forms; these must be returned fully completed, bearing the company stamp of the exhibitor and a legally binding signature. Exhibitors shall be liable for any costs to Igedo caused by registration forms that are filled in imprecise and/or incompletely.
- 2.2 If the registration is signed by a third party (e.g. commercial agent), this third party shall be liable towards Igedo jointly and severally with the exhibitor for all obligations resulting from the registration and the participation in the trade show/event.
- 2.3 The stating of conditions and reservations in the registration is inadmissible and will be ignored. Special space requests – which will be taken into consideration if possible – shall not constitute a condition for participation. In particular, the stand allocation from one or more previous trade shows/events shall not create any entitlement of the exhibitor to be granted a specific stand position.
- 2.4 Registration is binding until the space allocation phase ends – i.e. including the announcement of Igedo's decision on approval towards the exhibitor immediately afterwards; we refer to point 4.
- 2.5 By sending the binding registration to Igedo the exhibitor recognizes the Terms and Conditions of Participation, valid price lists as well as the Technical Guidelines, if applicable. The documents are forwarded to the exhibitor by Igedo in a folder specific to this trade show/event – the registration documents – or are made available in electronic form by way of a PDF file.
- 2.6 Additional orders can be placed using special order forms provided by Igedo in a printed format or electronically by way of a PDF file.

## 3. Participation charges

- 3.1 The participation charge is payable per trade show/event. This charge can be found in the registration form and the current price list. The charges for additional services can be found in the corresponding order forms and/or the current price list. All charges are net prices excluding applicable VAT.
- 3.2 As a fundamental rule, the price for the stand space is calculated per square meter unless otherwise specified in the registration form and/or the current price list for the respective trade show/event and shall apply for the entire duration of the event, irrespective of the number of trade show/event days present, including the set-up and dismantling periods advised by Igedo. Each square meter or part thereof will be charged in full, the floor space at right angles without consideration of projecting parts, pillars, supports and the like. Minor deviations from the dimensions charged are acceptable without any obligation for compensation. Any complaints concerning the size of the stand space must be notified to Igedo during the trade show/event to enable verification on site. Subsequent complaints cannot be processed. Additional services not included in the participation charges will be invoiced separately.
- 3.3 The marketing and service charge must be paid while applying for the trade show/event. This charge is not subject to refund on case of non-participation. Igedo shall confirm receipt of registration to the exhibitor and send him/her the invoice for the flat rate amount due to the exhibitor's declaration of commitment in their registration. The marketing and service charge is payable irrespective of whether the participation contract shall take effect, and its payment is the prerequisite for processing the exhibitor's registration.

## 4. Conclusion of contract – admission

- 4.1 Decisions regarding the granting and allocation of the stand space respectively of the stands as well as regarding the goods, services and exhibitor categories approved for exhibition shall be taken by Igedo after due consideration of the exhibition space available, taking event and conceptual considerations into account. The exhibitor shall not be entitled to any right of consultation. Only those exhibitors will be admitted, whose range conforms to the concept of Igedo. Furthermore, no legal entitlement to admission shall exist. Exhibitors who have not fulfilled their obligations with respect to Igedo – including those concerning a previous event – and/or have violated their obligations under the contract of participation in some other manner, may be excluded from admission.
- 4.2 Immediately after finalizing the planning phase, Igedo shall advise the exhibitor in good time before the start of the event in writing whether they will be accepted. As a rule, the exhibitor receives the placement together with acceptance if not before. Upon receipt of the admission by the exhibitor, the participation contract governing the respective trade show/event between Igedo, and the exhibitor shall be deemed as concluded. The admission is not transferrable; the exhibitor must not sublet the stand to a third party – either in part or in full, free of charge or in return for payment – without written consent by Igedo.
- 4.3 Igedo is entitled to withdraw from the contract concluded and to demand compensation for damages, if the preconditions for the admission cease to apply at a later date, or the admission are based on false information by the exhibitor, or if the exhibitor violates the contract including these Terms and Conditions of Participation in a non-immaterial manner and/or, if applicable, disregards the Technical Guidelines or safety provisions such as compliance with the smoking ban etc., or fails to follow Igedo's instructions.
- 4.4 Classified products
- A list of allowable products can be found on form 'Brandbox'. Exhibitors must indicate the intended exhibition category and list the collections and country of origin in their registration. Products and collections not named on the list of allowable items must not be exhibited or offered. Non-registered collections may be removed by Igedo at the expense of the exhibitor.
- Exhibitors at this trade show/event may include:
- a) Suppliers or manufacturers producing and/or distributing ready to wear, shoes, accessories, bags and lifestyle products (excluded is the branch sourcing and production)
  - b) Trade representatives who in the sense of § 84 of the HGB (Code of Commercial Law) work in the textile, shoes or accessories trade.

## 5. Non-participation

- 5.1 If exhibitors do not show up at the trade show/event, they shall nevertheless pay Igedo for all liabilities associated with the participation contract (also see point 3) as well as for any (additional) orders placed at the exhibitor's initiative and which can no longer be cancelled and/or any services already rendered as well as any other costs caused to Igedo – including those incurred by Igedo due to the exhibitor's no-show for conserving the overall appearance by required conversion expenses.

# TERMS AND CONDITIONS OF PARTICIPATION

5.2 If exhibitors inform Igedo in writing that they will not/do not want to take part in the trade show/event after their binding registration has been received and/or conclusion of contract/admission (also see point 4.2), Igedo will assess, on a case-by-case basis, whether it is willing to release the exhibitor by way of exception and against payment of damages from the binding registration and/or contract of participation concluded. There is no legal obligation for Igedo to release the exhibitor from their binding registration and/or concluded contract of participation; this means the exhibitor is not entitled to be released by Igedo. In the event of Igedo releasing the exhibitor is free to prove to Igedo that there was no damage caused by the cancellation or that the damage caused was substantially lower than the relevant flat-rate damages. In this case, the exhibitor shall only pay for the proven, lower damage. Exhibitors shall pay in full for any invoice items and/or services already rendered.

If a cancellation agreement is concluded, the cancellation costs will be invoiced by Igedo after receipt of the exhibitor's cancellation notice and with respect to Igedo's approval of cancellation as follows:

- After receipt of the binding registration at Igedo and before conclusion of contract/admission the exhibitor shall pay 10% of the participation fees with reference to the rented exhibition space.
- After conclusion of contract/admission the exhibitor shall pay 100% cancellation costs for the confirmed stand space depending on the agreed stand space and the time the cancellation agreement is concluded.

The marketing and service charge shall be payable under all circumstances.

## 6. Allocation of the stand space

6.1 Within the scope of the planning, Igedo is entitled to accommodate individual groups of exhibitors in collective form, to deviate from the space as expressed in the registration in terms of location, size and nature of the stand, if this is necessary and reasonable for the exhibitor. The deviation shall apply as reasonable, if the exhibitor does not object in writing within one week of receipt of the admission.

6.2 Generally, Igedo shall provide the exhibitor with a hall plan illustrating the location of the stand, i.e. the placement; at the latest together with the admission (see point 4.2.). If the admission/placement deviate fundamentally from the stand/stand space requested in the registration, the deviation shall apply as approved, if the exhibitor does not object in writing within one week of receipt of the admission/placement deviating from the registration. The exhibitor must provide Igedo with evidence of duly objection. If he does not object, the admission/placement shall be considered as approved.

6.3 In the event of compelling event, planning and/or organizational reasons, Igedo reserves the right, even following admission/placement (see point 4.2) within the scope of that which is necessary and reasonable and if possible after consultation and agreement with the exhibitor – to carry out space alterations, re-allocation of space or changes to the form of the stands, to deviate from the desired stand dimensions, to relocate or to close entrances and exits to and from the trade show/event premises, even subsequent to letting of the stands (see point 4.) and without creating any entitlement of the exhibitor to compensation for damages. In this case, the exhibitor shall be entitled to object to any such alteration to the contract of participation through written declaration within one week of receipt of the corresponding notification – and in the event of the alteration being advised during the week preceding the start of the trade show/event, at the latest by the day before the event starts, to withdraw from the contract within this one week period – if they can demonstrate that their interests have been affected to an unreasonable extent, unless Igedo rectifies the exhibitor's objection immediately and maintains the original placement.

## 7. Terms and Conditions of payment – interest on overdue payments - insolvency

7.1 The fees charged to the exhibitors by Igedo shall be due for payment immediately without any deductions. This shall also apply if the invoice is sent to a third party for payment on the instruction of the exhibitor; the exhibitor remains the party liable and must ensure payment is effected on time. Igedo shall be entitled to demand advance payments, indeed for all fees it has invoiced. The punctual payment of all the exhibitor's liabilities – including existing debts – towards Igedo is a basic prerequisite both for the exhibitor to occupy the stand space and for the execution of services by the commissioned subcontractors of Igedo.

7.2 Objections regarding invoices must be submitted in writing within one week (date of receipt by Igedo). If the letting of the stand (see point 4.2) is granted immediately prior to the trade show/event, objections must be received by the day preceding the trade show/event.

7.3 Igedo can make recourse to the landlord's lien with regard to all non-fulfilled payment obligations, i.e. can withhold goods brought in and items of stand equipment and have these sold by public auction or by private treaty following the closure of the trade show/event. Igedo has the right to exploit the items at any time following due assessment of the circumstances and without judicial proceedings. Instead of exercising the right of sale, Igedo can make consent to the removal of items dependent on the exhibitor handing Igedo a list of the items brought in, and both declaring and demonstrating which of these items are their sole or joint property, or, at least, have been acquired without retention of title. At the same time, the exhibitor is obliged to transfer their ownership or expectant rights to the items set out in the list to Igedo as collateral for the outstanding claims, and to assign their claims from property

insurance and contracts of sale concerning these items to Igedo. Furthermore, the exhibitor is obliged to respect the collateral interests of Igedo when keeping the items, and only to dispose of the goods in the ordinary course of business with simultaneous assignment to Igedo to claim the disposal.

7.4 In the event of the exhibitor defaulting on their payment obligations with respect to Igedo, interest on overdue payments shall be due, at least in the statutory amount. Igedo shall retain the right to demonstrate higher interest damage. In such cases, Igedo shall be entitled to withdraw from the contract and to assert claims for compensation for damages as a result of non-fulfilment.

7.5 In the event of the exhibitor failing to observe the payment deadlines (also due to incomplete payment for the stand space) Igedo may give notice of termination with regard to the entire approved area and use it for other purposes. As for reimbursement of costs the provisions under point 5.1 shall apply accordingly.

7.6 In the event of an application for the opening of insolvency proceedings concerning the assets of the exhibitor, in the event of such proceedings being opened or opening being refused due to a lack of assets, the exhibitor must notify Igedo of this without delay. In such cases, Igedo shall be entitled to serve notice of immediate termination of the contract, and to invoice services already provided that can no longer be reversed; in the event of delayed information by the exhibitor, Igedo shall be entitled to assert claims for compensation for damages against the exhibitor, if applicable.

## 8. Protection of industrial property

8.1 The exhibitor may neither demand the exclusion of competitors, nor may Igedo agree to such.

8.2 The protection of inventions, designs and trademarks at trade shows/events is based on the statutory regulations of the Federal Republic of Germany. In principle, no special trade show/event protection exists. If, during the trade show/event, the exhibitor presents an exhibit that he wishes to have protected, Igedo shall make efforts to issue the exhibitor with a certificate indicating that a specific exhibit is being presented, provided the exhibitor informs Igedo in good time prior to the start of the trade show/event of their wish for the issuing of such a certificate. Patent registrations should be submitted to the Patent Office prior to the start of the trade show/event.

## 9. Sub-exhibitors

The inclusion of other companies in the stand, in the form of a joint stand, or the showing of products of a company other than that described as exhibitor in the registration and admitted by Igedo, requires prior correct registration for the trade show/event respectively for entry in the Brandbox, as well as the explicit written consent of Igedo.

## 10. Construction and design of the stands – direct sales - advertising

10.1 General heating, cooling and lighting of the halls will be arranged by Igedo. The costs for the installation of water and electrical connections on the individual stands as well as the costs of consumption and all other services, will be invoiced separately to exhibitors of individual stand construction. Igedo shall levy appropriate advance payments. Installations within the stand must only be carried out by authorized specialist companies who must be notified to Igedo in advance. All installations must be carried out exclusively by Igedo. Igedo is entitled but not obliged to check the installations.

The exhibitors and the companies appointed by them are liable for damage caused by self-contributed services. Connections and devices that are not approved, do not comply with the relevant regulations or whose consumption is higher than registered, can be removed at the expense of the exhibitor. The stand owner is liable for all damage caused by uncontrolled withdrawal of energy. Igedo shall be liable for losses and damage, resulting from faults to the energy supply, solely as per point 6 AVBElt (Regulation on General Terms and Conditions for the Supply of Electricity to Tariff Customers), point 18 NAV (Regulation on General Terms and Conditions for the Mains Connection and its Use for Low Voltage Electricity Supply) and point 6 AVBWasserV (Regulation on General Terms and Conditions for the Supply of Water).

10.2 The exhibitor shall not be entitled to hammer nails into floors, walls, ceilings, etc. to install screws and or to connect any other installation and equipment or devices firmly with the building. The application of paint, wallpaper or adhesives to the walls and columns of the halls is not permitted. The hall components and technical facilities may not be subjected to any strain from stand constructions or exhibits.

10.3 As a matter of principle, sales to private consumers (direct sales) are prohibited unless Igedo has installed specific areas for this at the trade show/event.

§ 64 of the German Industrial Code ('Gewerbeordnung') shall be complied with. Exhibitors have to verify the buyers' authorization. Goods may only be sold to persons entitled to buy and exclusively for commercial purposes. It is also prohibited to disclose any prices to persons other than buyers from the industry.

10.4 The distribution of printed matter and the use of advertising means are only admissible on the exhibitor's stand space. Outside this area advertising shall be prohibited. Any visible and eye-catching price labelling as well as attaching notes to the outside walls of the stand, in showcases, at visible points of the stand or otherwise in the aisle are not permitted. Note that the display and/or distribution of advertising material outside the stand area is prohibited.

# TERMS AND CONDITIONS OF PARTICIPATION

## 10.5 Individual stand construction

- 10.5.1 Any individual stand area design requires prior consent by Igedo. Igedo reserves the right to remove any non-approved elements. The use of open fires and light or inflammable materials is prohibited.
- 10.5.2 Due to the structural conditions, Igedo may set guidelines for construction and stand design, which contain binding requirements. They will be communicated to the exhibitor and must be adhered to. The relevant legal provisions and administrative regulations are binding for the exhibitor and his contractors.
- 10.5.3 The height of the stand walls – especially those to the immediate neighbouring stands – must be precisely 1.60 m (max 0.1 m floor covering additionally) – including all superstructures and design mediums. Only the rear walls in the outside area can be built higher, depending on the structural conditions and with the approval of Igedo.
- 10.5.4 Suspended banners as well as other advertising mediums on the ceiling are not allowed.

## 10.6 Equipment package

- 10.6.1 When registering, an equipment package can be booked for a fee, as described in the registration documents. Igedo reserves the right to vary the equipment. In such cases, the exhibitor will be notified of any changes to the equipment.
- 10.6.2 Additional custom design of the stand area requires the approval of Igedo. Igedo reserves the right to remove unauthorized elements. The use of open flames, lights, or flammable materials is prohibited.

## 11. Waste disposal – stand cleaning

Exhibitors and their contractors are required to dispose of their waste/residual materials on their own responsibility during the set-up and dismantling phase.

## 12. Compulsory presence

- 12.1 The exhibitor is obliged to adhere to the setting-up and dismantling times published by Igedo.
- 12.2 For the entire duration of the trade show/event the exhibitor must equip the stand with the goods registered and with suitable personnel during event hours.
- 12.3 Exhibitors are not allowed to start packing up exhibits and/or to dismantle their stand before the end of the trade show/event.

## 13. Musical and audio-visual reproduction - events

- 13.1 Events and videos at the stand require Igedo's prior consent. Exhibitors shall be solely liable for ensuring that all types of performances, such as musical reproductions, comply with the copyright and other relevant regulations (such as the permission of the 'Gesellschaft für musikalische Aufführungs- und mechanische Vervielfältigungsrechte' – GEMA).
- 13.2 Own music is not allowed on the stand.

## 14. Domestic authority – remedial measures

- 14.1 During the setting-up and dismantling times as well as during the trade show/event, the operator of the venue as well as Igedo shall have unrestricted owner's rights. Without going to court Igedo is entitled to make self-provided directives and instructions applicable immediately at any time and can, for example, immediately remove devices that are disturbing, harmful or contrary to the interests of the trade show/event.
- 14.2 Violations of the contract, including the conditions of participation, the house rules applicable at the respective event location and, if applicable, the technical guidelines, entitle Igedo to take remedial action and, in serious cases or if the restoration of the condition in accordance with the conditions is refused or is no longer possible, to close the stand and its stand Eviction without first going to court. The exhibitor is not entitled to assert claims for withdrawal, termination or damages against Igedo.
- 14.3 Areas or buildings and/or rooms or parts thereof may be closed or evacuated on the orders of Igedo for safety reasons. Persons in these areas must follow instructions. Exhibitors are required to inform their staff of this procedure. They are responsible for evacuating their stand.
- 14.4 Goods/services must be kept present by the exhibitor for the entire duration of the trade show/event. Goods/services not admitted to the trade show/event must not be displayed or offered. Non-admitted goods/services can be removed by Igedo at the expense of the exhibitor or prohibited. The exhibitor is not entitled to assert any withdrawal, termination or compensation claims against the or Igedo as a result.
- 14.5 The provisions resulting from the Terms and Conditions of Participation, from the House Rules in force at the respective venue as well as from the Technical Guidelines, if applicable, shall be complied with under all circumstances. The exhibitors shall be responsible for ensuring public safety on the stand space and/or in their trade show stand.
- 14.6 Smoking is forbidden within the event location.

## 15. Delivery and return transport

- 15.1 The exhibitor alone shall be responsible for the delivery and return transport of the exhibits as well as furniture provided by the exhibitor. The same shall apply for any adherence to import and export regulations that may apply, for the payment of customs duties, etc.; explicit attention is drawn to the fact that customs formalities can be time-consuming and difficult. Igedo assumes no liability whatsoever in this respect.
- 15.2 The relevant notices and instructions given by the traffic control personnel employed by Igedo must be observed.
- 15.3 Vehicles are not permitted to drive on the pavements and grassed areas of the location.
- 15.4 Deliveries take place solely through the official access. The delivery entrance must be always kept free for vehicle access. Vehicles must be able to move immediately. The driver's mobile phone number should be left behind the windscreen.
- 15.5 It is strictly forbidden to enter the halls with own vehicles (cars or trucks). To assist the loading and unloading procedure Igedo will provide pallet transporter including driver via partner company (extra costs). Waiting and delivery areas will be announced. The delivery procedure will be coordinated through Igedo and assigned guides.
- 15.6 It is strictly forbidden to drive elevating trucks on the floor.

## 16. Limitation of liability

- 16.1 In cases of merely negligent violation of obligations by Igedo or their vicarious agents, liability of Igedo shall be limited to the contractually typical, foreseeable damage.
- 16.2 Liability for damage to persons and as per the Product Liability Law shall remain unaffected. In the event of Igedo also letting a stand or stand components to the exhibitor in addition to the stand space, the statutory liability for material defects to the stand or the stand components shall remain unaffected but subject to the proviso that the exhibitor is obliged to notify Igedo of these material defects prior to the end of the trade show/event for the purpose of verification. Otherwise, the assertion of claims for material defects by the exhibitor shall apply as forfeited.
- 16.3 In the event of compelling reasons applying and for which Igedo is not responsible, such as force majeure, operational disturbances, statutory regulations, government or official directives, terrorist or criminal actions, Igedo shall be entitled to postpone the trade show/event, to shorten it, extend it, to close it in part or in full, or to cancel it. The exhibitor is not entitled to assert any withdrawal, termination or compensation claims against Igedo (e.g. travel and hotel costs) as a result.
- 16.4 Should it not be possible to hold the trade show/event at all for the above-mentioned reasons, payment of the participation invoice shall cease to apply; any payments already made shall be refunded, not, however, payment of additional services already provided.
- 16.5 Igedo shall not be liable for the economic success of the trade show/event.

## 17. Liability of the exhibitor – liability insurance – execution by substitution

- 17.1 All costs incurred by the exhibitor with respect to the preparation and execution of the trade show/event, shall be on their account in all cases.
- 17.2 The exhibitor shall be liable for all damage suffered by Igedo or third parties as a result of their participation in the trade show/event, e.g. at their stand or through own activities, and/or occurring in spaces or buildings of the trade show/event premises and/or their facilities. Co-exhibitors as well as exhibitors and sub-exhibitors shall be liable jointly and severally.
- 17.3 The exhibitor is advised to take out liability insurance for their participation in the trade show/event. If the exhibitor already has business liability insurance which covers the special risks of their exhibition and/or business operations, the exhibitor should notify their insurer accordingly prior to the start of the event.
- 17.4 **The exhibitor alone shall be responsible for the exhibits and any other items taken to the trade show/event also in the case of furniture owned by the exhibitor; Igedo shall assume no liability whatsoever in this respect. The exhibitor is advised to cover this material risk by taking out insurance covering the entire period of their trade show/event participation (i.e. inward transport, setting-up, duration of the trade show/event, taking-down and outward transport).**
- 17.5 Igedo is entitled but not obliged to remove and/or have removed any damage to the venue, areas thereof, in buildings or to facilities caused by the exhibitors or their performing and/or vicarious agents as well as waste left behind after the end of the trade show/event at the exhibitor's expense without setting a previous deadline and without previous recourse to courts.
- 17.6 Exhibitors shall be solely responsible for ensuring that the laws, regulations and other rules governing the event location are complied with. Exhibitors are obliged to suitably acquaint themselves with the relevant rules applying to the event location in a timely and comprehensive manner.

# TERMS AND CONDITIONS OF PARTICIPATION



## 18. Assignment – offsetting – right of withholding

- 18.1 The assignment to third parties of claims of the exhibitor against Igedo is excluded.
- 18.2 The exhibitor is not entitled to offset against Igedo and/or to assert a right of withholding, unless the claim of the exhibitor against Igedo is undisputed or has been determined as legally binding.

## 19. Forfeiture – statute-barring

- 19.1 Claims of the exhibitor against Igedo from as well as in connection with the contract shall be forfeited if not asserted in writing at the latest one month following closure of the trade show/event.
- 19.2 Claims of the exhibitor against Igedo from the contract shall become statute-barred at the latest twelve months following the end of the month in which the last day of the trade show/event falls. Claims based on intentional violation of obligations, as well as all other claims of the exhibitor against Igedo shall be subject to the statutory limitation period.
- 19.3 Claims of Igedo against the exhibitor for compensation for damages as a result of alteration or deterioration of the rented item shall become statute-barred one year following return of the rented item to Igedo; in the event of return within 30 years, within one year from arising of the claims.

## 20. Verbal subsidiary agreements – interpretation of the contract

- 20.1 Amendments to the contract concluded shall only be valid if made in writing; this shall also apply for subsidiary agreements and for nullification of this clause.
- 20.2 Should a provision of the present contract be or become invalid, the validity of the other provisions shall remain unaffected. These should be interpreted in such a manner that the sense and purpose of the contract are maintained. The same shall apply in the event of loopholes in the contract. This shall also apply for the interpretation of the registration documentation, such as the registration, the Terms and Conditions of Participation included in the contract, the list of classified goods and services as well as the approved exhibitor categories, the price lists, the order forms as well as, if applicable, the Technical Guidelines. The German text shall be authoritative in all cases.

## 21. Company data – data protection

- 21.1 As a trade show/event organizer, Igedo processes personal data to the extent required for the fulfilment of its contractual duties. The data are those the exhibitor has made available to us for this purpose.
- 21.2 Within the company, access to your personal data is restricted to staff who need the data to fulfil our contractual and statutory duties. The data are transmitted to third parties (such as service contractors or stand construction companies). This is an essential requirement for the implementation of the contract and is based on GDPR Article 6 (1) point b. Any data that are passed on to third parties may only be used for the specified purposes.

## 22. Place of delivery and jurisdiction

- 22.1 Provided the exhibitor is a merchant, a legal entity under public law or a special fund under public law – unless the contract or, where relevant, the Terms and Conditions of Participation specify otherwise – the place of fulfilment for any obligations arising from and in connection with this contract shall be deemed to be Düsseldorf.
- 22.2 If the exhibitor is a merchant, a legal entity under public law or a special fund under public law, Düsseldorf shall apply as agreed as place of jurisdiction for all disputes about and arising from and in connection with the contract – including for check and bill of exchange litigation.

However, Igedo has the right to sue the exhibitor at another applicable place of jurisdiction.

If the exhibitor is not a merchant or a legal entity under public law or a is a special fund under public law, Düsseldorf shall apply as agreed as place of jurisdiction in the event that the exhibitor did not have a general place of jurisdiction in the Federal Republic of Germany when the contract was concluded or moved its registered office or usual place of residence outside the Federal Republic of Germany after the contract was concluded or the registered office or usual place of residence is not known when the lawsuit is filed.

## 23. Applicable law

The reciprocal rights and obligations from the contractual relation between Igedo and the exhibitor/co-exhibitor/sub-exhibitor, shall be governed by the laws of the Federal Republic of Germany.

## 24. Special remarks – recommendations – provisos

- 24.1 Igedo shall bear responsibility for general supervision of the buildings and the open-air area during the trade show/event. There will be general supervision during the construction and dismantling period which begins on the first day of build-up and ends on the last breakdown day. Igedo is entitled to take all measures necessary for control and supervision. Exhibitors are required to arrange for supervision of their property on their own authority and at their own expense. Special supervision during the trade show/event must be approved by Igedo and may only be undertaken by the security company commissioned by Igedo.
- 24.2 Further information can be found in the registration documents, which are usually sent to the exhibitors together with the letter of invitation, in exceptional cases also hand over personally or can be downloaded from the website.
- 24.3 In accordance with the Directive of the European Commission to simplify the procedure for charging VAT for the services rendered within the European Union, Igedo may deduct the VAT charged in the Federal Republic of Germany from the invoice if the exhibitor indicates a valid VAT ID number for his company in the EU and if this exhibitor has his business based outside the Federal Republic of Germany. If the exhibitor's business is based outside the European Union an official entrepreneur proof in English is required for the exhibitor's company. The VAT ID number provided by the exhibitor, or the entrepreneur proof is used to classify the exhibitor for sales tax purposes. Exhibitors are obliged to inform Igedo of any changes without delay. If Igedo does not have the exhibitor's VAT ID number or the corresponding certificate of entrepreneurial status, the VAT charged in the Federal Republic of Germany will become payable and will be invoiced to the exhibitor. Exhibitors with a business based within the Federal Republic of Germany will automatically be charged with the valid VAT by Igedo.
- 24.4 Exhibitors must make sure that they obtain necessary visas for their participation at the trade show/event in good time.
- 24.5 Further information to be observed by the exhibitor on questions relating to the preparation and realization of the trade show/event is provided by Igedo as a download on the Internet. Any consequences arising from non-compliance with this information are the sole responsibility of the exhibitor and shall always be borne by the exhibitor.