

# SPACE CONTRACT FORM

**FoodAfrica** Cairo

The 8<sup>th</sup> International  
Trade Exhibition for Food  
& Beverages

**12 - 14 December 2023**  
Egypt International Exhibition Center (EIEC)  
Cairo - Egypt

## COMPANY INFORMATION

M.O.F nb: \_\_\_\_\_ CR: \_\_\_\_\_  
Manager: \_\_\_\_\_  
Position: \_\_\_\_\_  
Company: \_\_\_\_\_  
Street: \_\_\_\_\_  
P.O. Box: \_\_\_\_\_ Postcode, City: \_\_\_\_\_  
Country: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Website: \_\_\_\_\_

## EXHIBITION COORDINATOR

Please enter here the details of the person who will be coordinating your exhibition participation

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

## PAYMENT TERMS

- 50% upon signature of SCF + total amount of VAT US \$ \_\_\_\_\_
- Balance due 1 month prior to show opening US \$ \_\_\_\_\_

TOTAL: US \$ \_\_\_\_\_

### NOTE:

In the event payment is made by means of a bank transfer, the Exhibitor/Client shall bear all bank commission fees irrespective of their value.

### REMARK

\_\_\_\_\_

## INSIDE AREA

### 1 - SPACE ONLY

Minimum Space 18 SQM

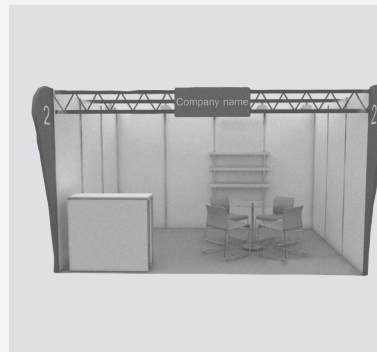
**US \$ 390 per SQM**

- > Bare-floor space
- > Build your own stand

### 2 - SHELL STAND WITH FITTINGS

Minimum Space 12 SQM

**US \$ 450 per SQM**



- > 3 Wall Shelves
- > 1 Table
- > 4 Chairs
- > Carpet Flooring
- > 1 Lockable Cabinet
- > Aluminum System
- > White Panel
- > Fascia Board With Exhibitor Name
- > 13 Amps Outlet
- > 1 Spotlight For Every 3 SQM

## SPACE & STAND FITTINGS REQUIREMENTS

### INSIDE AREA

Space Type	Price US \$ /SQM	Space Requested	Total SQM	Total Price US \$
Space Only	390	x m		
Shell Stand With Fittings	450	x m		
			<b>Total Price</b>	
			VAT 14%	
			<b>Total Including VAT</b>	

Electricity charges will be applied.

## DESCRIPTION OF EXHIBITS:

\_\_\_\_\_  
\_\_\_\_\_



38 Corniche El Nile, Alia Tower, Maadi - Cairo, Egypt  
T +20 2 25245187 / 88 E info@foodafrica-expo.com

PLEASE SIGN AND STAMP THIS FORM & RETURN IT TO THE FOLLOWING ADDRESS

✉ info@foodafricaexpo.com 🌐 www.foodafrica-expo.com

Signed By: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**ACCEPTED FOR AND ON BEHALF OF THE ORGANIZERS:**  
(To be completed by the Organizers)

Stand No: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

# Terms & Conditions

**1.** Application for space at the Exhibition shall be made on the form overleaf and shall be duly signed by the authorized person for and on behalf of the Exhibitor. Following the receipt of the SCF together with the down payment, the Organizer reserves the right to refuse any SCF at their absolute discretion without necessarily giving the reasons for such refusal.

**2.** Unless otherwise agreed overleaf, the payment schedule for the booked space is as follows:

- ▶ 50% upon signature of SCF + total amount of VAT.
- ▶ 50% to be paid one month prior to show opening.

Where the SCF is signed after the final payment date specified on the SCF, the total amount shall be due and paid with the SCF. This total paid amount is for the booked space, details of which are set out overleaf. The Exhibitor will not be allowed to enter or take over their space or stands if the payment terms specified on the SCF are not fully honored.

Interests at a rate of 1% per month shall be charged on all outstanding amounts for a period exceeding 14 (fourteen) days after the due date of payment until settlement is made.

**3.** Any additional equipment and / or services, such as but not limited to furniture, power supply, telephone lines, ordered by the Exhibitor, shall be invoiced separately.

**4.** In case the Exhibitor cancels or requests to cancel his space booking, he shall be liable to pay the full or part of the amount agreed overleaf according to the following terms:

- ▶ 50% of total amount if the cancellation occurs anytime after the signature of the SCF and up to 90 days prior to the exhibition's opening date (90th day included).
- ▶ 70% of total amount if the cancellation occurs anytime between 90 days and 30 days prior to the exhibition's opening date (30th day included).
- ▶ 100% of total amount if the cancellation occurs within 30 days prior to the exhibition's opening date.

The cancellation request should be addressed in writing by the Exhibitor to the concerned person(s) working at the Organizer. In addition to the cancellation charges, when applicable, the Exhibitor shall be liable for any specific consequent amount incurred by the Organizer on behalf of the Exhibitor.

**5.** If the Exhibitor fails to exhibit for any reason, he shall be liable to settle the full amount specified in the SCF plus any additional amount(s) incurred by the Organizer on behalf of the Exhibitor.

**6.** If the Exhibitor declares bankruptcy or is in receivership and or being liquidated, the SCF shall be rescinded at Exhibitor's responsibility and all monies paid by the Exhibitor will be retained by the Organizer as their absolute right.

**7.** At all times, the Organizer and all who are associated with him shall not be responsible at all for the safety of the Exhibitor, his staff, agents, contractors or attendees, nor shall be responsible for any exhibits, articles or any other property of whatever kind brought into the Exhibition by the Exhibitor, his servants, agents, contractors or invitees or members of the public. In all circumstances, the maximum liability of the Organizer towards the Exhibitor, whether contractual or non-contractual, shall not exceed the value of the SCF.

**8.** These General Terms and Conditions shall govern the relationship between the Organizer and the Exhibitor and shall apply to all the services, whether current or future, that shall be rendered by the Organizer to the Exhibitor unless otherwise provided for in a separate agreement. The Organizer reserves the right to alter, add to, or amend any of these conditions, and the decision of the Organizer is binding should any disagreement on the interpretation of these regulations arise.

**9.** The Exhibitor shall ensure that they are fully covered by an insurance policy including, but not restricted to, all risks insurance on their property, exhibits or articles brought to the exhibition, or any kind of public liability and comprehensive protection against any loss or damage caused by any circumstance whatsoever whether by reason of fire, water, theft, accident or any other cause. The Exhibitor shall insure against, indemnify and hold the Organizer harmless in respect of all amounts, claims, demands and expenses to which the Organizer may in anyway be subject as a result of any loss or injury arising to any person (including members of the public or the Organizer' staff, agents or contractors) or property howsoever caused as a result of any act or default of the Exhibitor, his servants, agents or contractors or invitees. If the Organizer so demand, the Exhibitor shall provide proof to the Organizer that the Exhibitor has adequate insurance cover acceptable by the Organizer. The Exhibitor must ensure that his temporary staff and the staff of his servants, agents or contractors are insured against claims for workmen's compensation. The period for which such insurance shall be maintained shall run from the time the Exhibitor and/or any of his servants, agents or contractors first enter the Exhibition grounds, and until the Exhibitor and any of his servants, agents or contractors leave the grounds at the end of the event period and all his exhibits and property have been removed.

**10.** The Exhibitor shall abide by these General Terms & Conditions and by the Venue Regulations. Exhibitor shall further abide by the Organizer's and Venue's HealthCare measures such as Temperature checks, numbers of exhibitor staff per stand/sqm, visitors' allowance per hall, crowd controls, Stand Hygiene etc. Furthermore, during the exhibition, the Exhibitor shall be the guardian of his occupied Space. The Exhibitor shall be solely responsible for his property, exhibits or articles brought to the exhibition in addition to taking all proper health care measures. The Exhibitor further undertakes not to exhibit any unlawful or counterfeited material or any material that might breach the Intellectual property rights of any third party. In all circumstances, the Exhibitor shall fully indemnify and hold Organizer harmless against any claim, suit, liability or demand to which the Organizer may be exposed to as a result of any unlawful act or breach committed by the Exhibitor.

**11.** The Organizer shall not in any event be held responsible for any restrictions or conditions which prevent the construction, erection, completion, alteration or dismantling of stands or the entry, placement or removal of exhibits or for the failure of any service or amenities provided by the hall landlords or other third parties.

**12.** The contracted party for a pavilion is responsible for ensuring that all exhibitors within the pavilion are fully aware of and agree to abide by these General Terms and Conditions and by the Rules and Regulations of the venue.

**13.** The Exhibitor must not transfer, dispose of, part with or otherwise sublet all or any part of his exhibition space, whether for financial consideration or otherwise. The Exhibitor must, if he is an agent, distributor or licensee, mention at the time of Application the names of the Principals whom he shall represent during the exhibition. This does not prohibit an Exhibitor displaying the products of a principal for whom he becomes a distributor or licensee after the time of Application, with the prior written permission of the Organizer.

**14.** The Organizer shall not be liable to the Exhibitor by reason of any cancellation or part-time opening of the exhibition, either in whole or in part, for any non-performance of their obligations under this Contract or any amendments or alterations to all or any of the Rules and Regulations of the exhibition in each case to the extent that such occurrence is due to any circumstances not within the control of the Organizer or that can be classified as Force Majeure event which includes but is not limited to acts of god, epidemics, pandemics, severe weather conditions, lightning, fire, acts of terrorism, wars, national emergencies, insurrections, riots, labor disputes, boycotts, governmental restrictions, exceptional banking restrictions, power failure, etc. In the event the Exhibition is cancelled or postponed due to any of the above reasons (or any reason of the like), the Exhibitor shall exhibit in the new dates of the Exhibition (or its next edition) with the same conditions of this SCF, and the Organizer shall provide the Exhibitor with a credit note for the value of the payment it made under this SCF. Should the Exhibitor decide to completely withdraw from the Event due to a Force Majeure event and to have its money reimbursed, the Organizer will reimburse the Exhibitor with the amounts it paid under this SCF less 15 % as an administrative fee to the Organizer against such withdrawal.

**15.** The Exhibitor should submit to the Organizer all necessary documents for visa application two months before the opening of the show. The Exhibitor will bear any liability, whatsoever, if the two-month deadline is not respected. The Exhibitor will inform the Organizer within the aforementioned deadline of the way adopted for the visa application in case he chooses not to go through the Organizer. The role of the Organizer is to facilitate the application of the visa ONLY. The Organizer will not be held responsible in any way if the request of the visa is declined by the relevant authorities.

**16.** If the Organizer does not exercise, or takes time in exercising, any of its rights set under this Agreement, this shall not constitute by any means a waiver by the Organizer of that particular right.

**17.** The Organizer reserves the right to terminate this Agreement at any time and forbid the Exhibitor from exhibiting in the Exhibition in the event the Exhibitor does not abide by these General Terms and Condition, or in the event the Organizer deems for reasonable causes that the Exhibitor's participation in the Exhibition might endanger it or might give rise to any sort of liability.

**18.** These General Terms and Conditions shall be governed by the Egyptian laws and the courts of Cairo shall have exclusive jurisdiction to decide on any dispute arising out of or in connection with the agreement.

**19.** The Exhibitor declares that he has read and approved the General Terms & Conditions. The Exhibitor's signature of this SCF (whether on its face or overleaf) shall be a proof that he has read and approved all the provisions of the General Terms & Conditions.