



# Security

Experience and Competence  
against Theft and  
Unauthorised Access

# Service

# Environmental Management

Waste Disposal and  
Cleaning Services for a  
Well-Rounded Trade Fair Appearance

## Security

### SECURITY / The best protection – your vigilance

We would like you to be kept busy by business, not by thieves. Therefore we would like to guarantee your success and protect you from loss as best as we can.

The best protection is your vigilance. We would like to heighten your sense of alertness.

#### We provide lots of security:

- Passes, overnight work permits, film and photography permits prevent non-authorized persons from entering the grounds outside of opening hours.
- Experienced security personnel protect the exhibition grounds.
- The police trade fair alarm is activated for the duration of the trade fair.
- Limited hall opening hours, after-hours entrances optimise security quality.

Unfortunately, total protection is not possible. Even we cannot offer such a thing. A good insurance will assuage any damages.

- Therefore, please insure all exhibits, not only for the duration of the trade fair, but also during transportation. Insurance companies will also provide advice on insuring your personal effects and stand equipment.

When planning your stand, please consider the following security aspects:

- We recommend a clearly arranged design with lockable and canopied cabins.
- We advise the use of technical security devices, e.g. motion sensors, video surveillance.
- Secure your stand coat check from access by third parties by using cloakroom tickets, technical aids or a security employee.

### Critical phases:

#### Set-up

- Protect your valuable electronic devices, e.g. PC, screens, etc.
- Arrange and safeguard tools, stand equipment, furniture
- The last set-up nights in particular, when stands are completely set up, attract thieves.

Security personnel and/or technical safeguards will protect you.

#### Duration

- You are busy at the stand. Do you know all colleagues, representatives? Watch out for unknown persons.
- Protect your stand coat check from strangers. Pickpockets often work during the first trade fair hours.
- Pay attention to our photography ban.
- After hours, have your stand protected by our security service or by technical devices.

#### Teardown

- Protect your exhibits and inventory from theft immediately after closing of the trade fair.
- Secure small items immediately.
- Confirm the name of the shipping company.

#### Summary

"Five Pieces of Advice"

1. In advance: Planning your stand
2. Set-up time: Protect your items
3. Duration: Secure coat check areas, lock down moveable objects, protect your stand after hours
4. Teardown: Secure small items as quickly as possible, commission shipping company
5. For motorists: Never leave bags, suitcases, cameras etc. in your car in plain view.

### Our Security Service Providers

#### For Halls 1 – 8



#### SECURITAS Services GmbH

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#### For Halls 9 – 12



#### KLÜH-SECURITY GmbH

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#### For Halls 13 – 17



#### Dölling Sicherheit

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### The guarding is to conform with the following service instructions:

The security guard must ensure that no unauthorized persons enter the exhibition stand and must prevent thefts and damages. Exhibitors must attach a written list of valuable items (e.g. laptops, mobile telephones, PCs, monitors, DVD equipment, beamers, etc.) to the stand records to be provided to the security guards.

## Video Stand Surveillance



We protect your trade fair stand using intelligent video technology.  
We provide onsite security.

### Easy and safe: Video Surveillance

#### How it works:

We install high-resolution cameras at your stand or in the ceiling of the hall. As soon as the trade fair closes its doors at night, we activate the video system at your stand. The video cameras cover all angles and supply uninterrupted image flow.

Highly sensitive motion detectors register each action onsite and record any image changes directly to our video surveillance centre.

The live image signals are analysed by intelligent software at our centre. The program can differentiate between a hazard alarm and a malfunction message.

Our safety specialist checks the image alert on the monitor and dispatches the security service directly to your stand in the event of a break-in. The image data are stored and may be used to document and identify the perpetrator after a break-in.

State-of-the-art video technology using visible video surveillance serves as a deterrent, as well. At night, you surround your stand with a clearly visible warning tape and use signs to raise awareness of the video surveillance. We provide you with the necessary materials.

### Safe and mobile: Onsite security personnel

In addition to the video surveillance, you may also request our security personnel for your trade fair stand. Especially during set-up or for very large trade fair stands, security personnel provide a high degree of mobility onsite. Our security specialists are equipped with a portable surveillance monitor and know exactly what is going on at your stand at all times.

Now that you have a good idea . . .

. . . you are probably curious what other services  
our video surveillance centre can offer.

Use your image data for marketing purposes, for example!  
You will find information in the form "Pictures in Motion".



## Environmental concept

### General Information

The disposal concept of Messe Düsseldorf is based on 3 principles: Avoidance, Minimization and Re-use

Since it is not always possible to avoid waste we offer exhibitors an infrastructure which ensures optimal usage and disposal. Together with our service partners we offer the means of achieving the best possible re-usage and disposal of waste materials.

### Ordering waste containers – Form “Waste management” –

The waste accumulating must be entered on form “Waste management”. The costs of the disposal operations will be charged to exhibitors. We will supply a waste bin for your stand area during the setup and dismantling periods upon request. Upon emptying of the container exhibitors will receive a so-called “disposal note” with quantities of materials and the disposal costs entered on it. This should be checked and the details confirmed through signature. Exhibitors will further be asked directly by trade fair personnel during the setting-up and dismantling periods about the removal of waste materials from the stand area. Exhibitors will also receive a disposal note here (which they should check and sign). These disposal notes form the basis for calculations. If you should not be present at your stand area, any litter left behind will be disposed of at your expense.

### Food and Drink waste – Form “Waste disposal” –

Waste bags of different colours (GREEN = Glass; YELLOW = plastics; BLUE = paper; GREY = other waste) will be supplied upon completion of form “Waste disposal” for the waste arising on the stand. These bags will be collected at the end of the day.

### Production waste – Form “Waste management” and “Crane and Lifting Equipment” –

The waste must be declared via form “Waste management”. Corresponding containers for waste collection will be supplied upon request and positioned outside the exhibition hall. Depending on the event, so-called collection points with large containers can be deposited here. In this case please separate carefully before depositing in the containers. Exhibitors are responsible for filling these containers or else our forwarding agents can be requested to undertake this (form “Crane and Lifting Equipment”). Upon emptying of the container exhibitors will be given a disposal note with details of materials and quantities and disposal costs. These must be checked and agreed through signature.

### Special waste – Form “Waste management” –

A number of collection points for special waste – paints, batteries, emulsions, fats and used oil – have been set up on site. Small quantities may be disposed of without charge at these points.

Cooling media and other special waste (volume > 10 litres) must be notified to site management using form “Waste management”.

### Collection point for recycling materials

A total of 15 collection points will be set up on site for glass, paper, metals and plastics. The materials must be sorted before disposal.

### Visitors wastes

Visitors to the trade fair can also dispose of their waste separately according to the material (glass, metal, paper or plastics). Containers of different colours will be provided in the aisles of the halls.

We hope that the disposal options provided will enable the fair to be an environmentally-friendly one.

### Questions to this subject

#### Environment / Security

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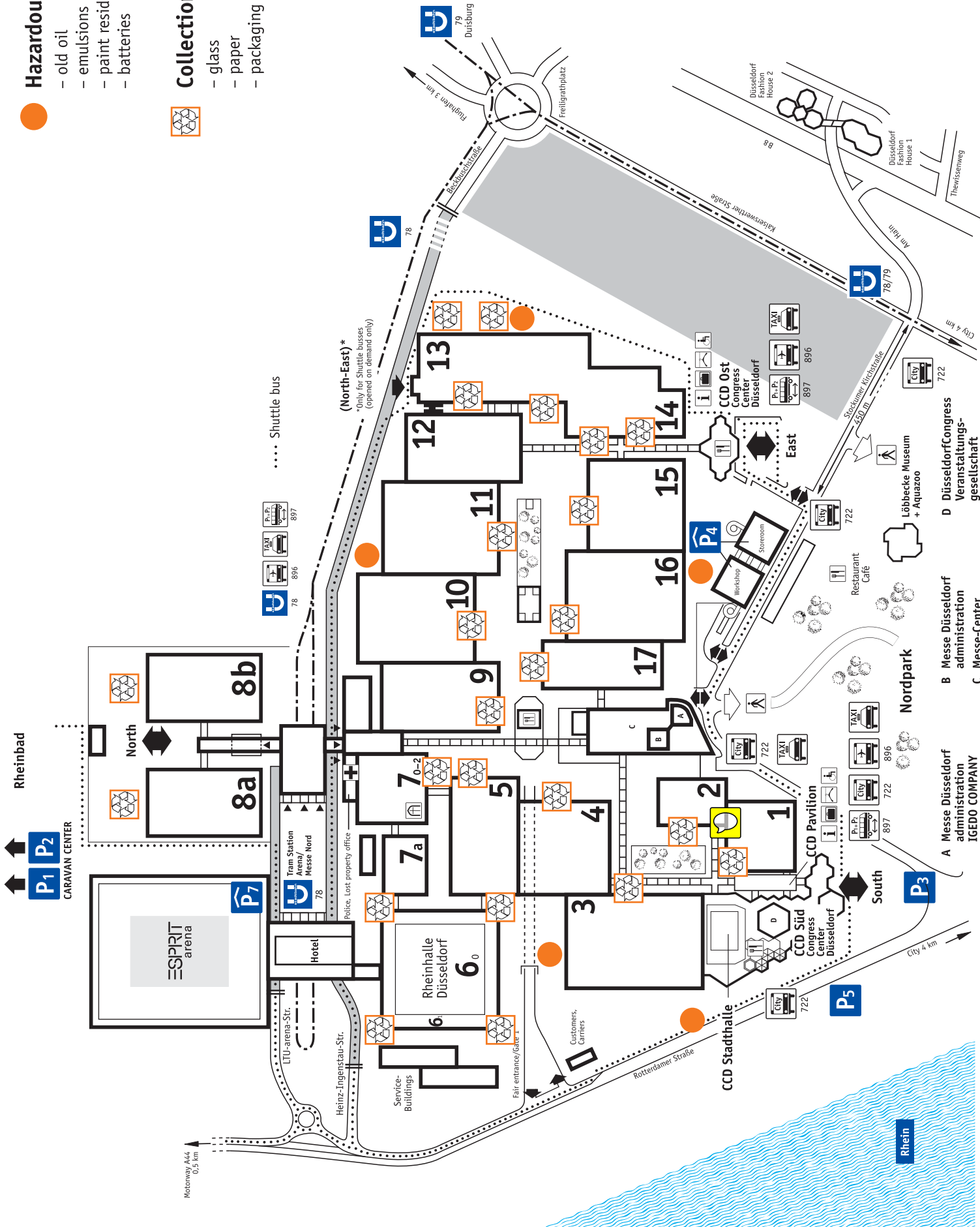
Fax: +49(0)211/4560-8520

## Hazardous waste depot

- old oil
- emulsions
- paint residues
- batteries

## Collection stations

- glass
- paper
- packaging materials



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Basis for  
Business

