



Messe Düsseldorf GmbH  
U2-P12 / CARAVAN SALON Team  
Postfach 10 10 06  
40001 Düsseldorf  
Germany

For use by Messe Düsseldorf only:	1.0
Kunden-Nummer	<input type="text"/>
Auftragsnummer	<input type="text"/>
Online-Anmeldung ID	<input type="text"/>



**26.08. – 03.09.2017**  
25.08. Fachbesuchertag  
Trade visitor day  
[www.caravan-salon.de](http://www.caravan-salon.de)

Registration deadline / Start of hall planning:

17/02/17

Phone: +49(0)211/4560-957

Fax: +49(0)211/4560-87062

E-mail: [CSD@messe-duesseldorf.de](mailto:CSD@messe-duesseldorf.de)

Website: [www.caravan-salon.com](http://www.caravan-salon.com)

<b>1</b>	<b>Legal name and address of the exhibitor*</b> (contract partner/service recipient* of Messe Düsseldorf GmbH)
!	Our media partner will contact you regarding your catalogue/website presentation in good time.
Company **	
Street **	
Post Code **	City **
P.O. Box **	Post Code **
Country **	
Company phone **	Company fax **
Our parent company is located (country)	
Website **	
Company E-Mail **	<input type="checkbox"/>
Our contact person – first name/surname	Phone <input type="checkbox"/>
E-Mail	Fax <input type="checkbox"/>
Our Managing Director – first name/surname	
Our order number	
VAT ID	
I herewith confirm that the company (= exhibitor) is an entrepreneur and that all future services of Messe Düsseldorf GmbH will exclusively be purchased for our business. In addition only for companies within EU: I herewith confirm that all future services of Messe Düsseldorf GmbH will be purchased under the explicit use of the VAT-ID No. above mentioned.	
Legal (corporate) structure	

\* after notification of admission by Messe Düsseldorf GmbH

\*\* The basic entry in the catalogue and on the Internet includes company name, address, and contact information. You will receive additional catalogue and portal entry options from the respective publisher after notification of admission.

<b>2</b>	<b>Product categories (Form B)</b>	
Please note that product codes are not automatically listed in the catalogue!		
Main area of presentation (list one only): <input type="text"/>		
<b>3</b>	<b>Application for stand space</b>	
The following details under 3.1 and 3.2 can only be taken into account where feasible and cannot be regarded as a condition of participation.		
<b>3.1</b> Minimum size: 12 m <sup>2</sup>		
Area in m <sup>2</sup>	Width in meters	Depth in meters
	min. max.	min. max.
<b>3.2</b>		Service/Accessories/Equipment
<input type="checkbox"/> Vehicles	<input type="checkbox"/> Order area	<input type="checkbox"/> Cash & Carry area
<b>3.3</b> Stand type please tick	Vehicles	Price stand construction/electrics*)
Vehicles hall	<input type="checkbox"/> 109.70 €/m <sup>2</sup>	
Vehicles premium hall**)	<input type="checkbox"/> 109.70 €/m <sup>2</sup>	
In open air area/Mobile homes	<input type="checkbox"/> 77.00 €/m <sup>2</sup>	
Specification of vehicles (has to be filled in):		
Detailed Specification	Producer	Country Length m Width m Height m
<input type="text"/>	<input type="text"/>	<input type="text"/>
**) For premium hall prerequisites see item 9 of the Special Conditions of Participation		
	Service, Accessories Equipment	Price stand construction/electrics*)
Row stand – 1 side open	<input type="checkbox"/> 125.40 €/m <sup>2</sup>	Type <input type="checkbox"/> D1 92.– €/m <sup>2</sup> <input type="checkbox"/> A1 92.– €/m <sup>2</sup> <input type="checkbox"/> S3 118.– €/m <sup>2</sup>
Corner stand – 2 sides open	<input type="checkbox"/> 131.30 €/m <sup>2</sup>	<input type="checkbox"/> D1 92.– €/m <sup>2</sup> <input type="checkbox"/> A1 92.– €/m <sup>2</sup> <input type="checkbox"/> S3 118.– €/m <sup>2</sup>
End of block – 3 sides open	<input type="checkbox"/> 136.90 €/m <sup>2</sup>	on request
Island side – 4 sides open	<input type="checkbox"/> 143.40 €/m <sup>2</sup>	
In open air area	<input type="checkbox"/> 77.00 €/m <sup>2</sup>	
*) Valid only when requesting stand space – Details for furnishing and design (Form D)		
<input type="checkbox"/> We request a customised stand construction proposal instead of standard construction		
<b>3.4</b>	<input type="checkbox"/> We exhibited at the last show	Stand No. <input type="text"/>

In the absence of any statutory ruling to the contrary, all prices are to be understood as subject to German turnover tax at the statutory rate.

Data protection regulations see [www.caravan-salon.com](http://www.caravan-salon.com)

Please re-enter details

Company	
Post Code	City

**4** No. of proposed co-exhibitors:

The registration of co-exhibiting companies (form E) must also obligatorily be submitted for each co-exhibitor. The exhibitor will receive in due time via email further information about the online invitation/registration. Please note: the co-exhibitor fee is payable for each co-exhibitor.

**5** We are

Manufacturer  yes  no

If no: We intend to exhibit products on behalf of listed manufacturers who have authorised us as their exclusive exhibitor.

Importer/Exporter  yes  no

an organisation  yes  no

an association  yes  no

registered/incorporated company  yes  no

City

No.

since

Member of the following trade associations:

Trade associations

**6** Third party authorised signatory for all legally binding actions for the exhibitor – after being approved as an exhibitor (incl. authority to accept legal documents)

Third party authorized signatory cannot however be considered as the exhibitor. To be completed only if different from company address above.

Company

Name – first name/surname

Street

Post Code City

Country

Phone

Fax

E-Mail

Registration deadline / Start of hall planning:

17/02/17

Phone: +49(0)211/4560-957

Fax: +49(0)211/4560-87062

E-mail: CSD@messe-duesseldorf.de

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**7** Invoicing (choose only one)

**Electronic invoicing:**  
(pursuant to clause 3 of the General Terms of Participation)  
Would you email us the Messe Düsseldorf invoice, with the PDF file attached. For VAT regulatory reasons invoices will always be issued to the exhibitor listed under item 1.  
The exhibitor guarantees proper invoice processing by the recipient. Please send the electronic invoice to us at the following e-mail address:

via e-mail to \_\_\_\_\_

or

**Invoicing by mail:**  
We prefer receiving the invoice by mail. For VAT regulatory reasons invoices will always be issued to the exhibitor listed under item 1.

to the address of the exhibitor listed under item 1

to the following billing address

Company

Street

Post Code City

Country

**8** Comments

We represent the following trademarks/regions

Country of origin

Comments

By signing this application we accept as binding the Conditions of Participation as issued by Messe Düsseldorf GmbH, Düsseldorf.

The place of performance and jurisdiction for all mutual obligations is Düsseldorf or, at the request of Messe Düsseldorf, the jurisdiction of the exhibitor's place of business. This also applies to actions under the Bills of Exchange/Cheques Act.

Place, Date



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## 1

### Caravans / Trailers

#### 1.1

Caravans

#### 1.2

Fold-down caravans

#### 1.3

Tent caravans

#### 1.4

Off-road and cross-country trailers

#### 1.5

Sport and recreational trailers

## 2

### Motor caravans

#### 2.1

Van campers (Panel-type vans)

#### 2.2

Alcove vehicles (Chopped vans)

#### 2.3

Partially-integrated motor caravans

#### 2.4

Fully-integrated motor caravans

#### 2.5

Other vehicles

#### 2.5.1

Business- and company

#### 2.5.2

Disability vehicles

#### 2.5.3

Cross-country

#### 2.5.4

Individual layouts

#### 2.5.5

Bare cabins

#### 2.6

Detachable cabins/interchangeable cabins  
(for pick-up and platform trucks)

#### 2.7

## 3

### Basic vehicles

#### 3.1

Vans

#### 3.2

Transporters / Panel-type vans

#### 3.3

Chassis / Chassis with attached cab section

#### 3.4

Platform units / Pick-up trucks

#### 3.5

Off-road / Tow vehicles

## 4

### Mobile homes

## 5

### Detachable parts and components for caravans and motor caravans

#### 5.1

Tops / Accessories

#### 5.1.1

Extendable roofs

#### 5.1.2

Top extensions and sleeper roofs

#### 5.1.3

Roof boxes / Roof luggage carriers

#### 5.1.4

Roof rails

#### 5.1.5

Luggage cradles

#### 5.2

Ladders

#### 5.3

Furniture

#### 5.3.1

Built-in furniture

#### 5.3.2

Interior hinged doors / outer compartment flaps

#### 5.3.3

Interior doors / outer doors

#### 5.3.4

Plastic shaped parts

#### 5.3.5

Furniture sets

#### 5.3.6

Furniture construction accessories / Small parts

#### 5.3.7

Furniture mountings

#### 5.3.8

Panels for furniture construction

#### 5.3.9

Profiles for furniture construction

#### 5.3.10

Hinges

#### 5.3.11

Locks

#### 5.3.12

Bench seats / Bench systems

#### 5.3.13

Seat mountings

#### 5.3.14

Seats

#### 5.3.15

Tables

#### 5.3.16

Table frames

#### 5.4

Built-in kitchen components

#### 5.4.1

Ventilation hoods

#### 5.4.2

Dishwashers

#### 5.4.3

Stoves / Ovens / Microwaves

#### 5.4.4

Ice boxes

#### 5.4.5

Refrigerators

#### 5.4.6

Hot plates (Liquid fuel)

#### 5.4.7

Hot plates (Gas)

#### 5.4.8

Sinks

#### 5.4.9

Washing machines



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**5.5** Bed systems

5.5.1 Bed frames

5.5.2 Mattresses

**5.6** Ventilation / Air conditioning

5.6.1 Skylights

5.6.2 Windows / Windowpanes

5.6.3 Window mountings

5.6.4 Blinds

5.6.5 Air conditioners

5.6.6 Ventilators

5.6.7 Window shades

5.6.8 Service flaps

5.6.9 Thermal curtains

5.6.10 Curtains

**5.7** Bathroom units / Lavatories / Drainage systems

5.7.1 Drainage systems / Waste water conduits

5.7.2 Shower fixtures / Showerheads

5.7.3 Shower tubs

5.7.4 Bathroom units

5.7.5 Solar showers

5.7.6 Toilet systems

5.7.6.1 Toilets

5.7.6.2 Additional sanitary equipment

5.7.6.3 Ventilation systems

5.7.7 Washbowls

**5.8** Construction parts / Assembly parts

5.8.1 Floor mats

5.8.2 Mounting material

5.8.3 Protective covers

5.8.4 Insulation

5.8.5 Construction elements

5.8.6 Upholstery

5.8.7 Roof- and wall lining fabrics

5.8.8 Repair construction elements

**6**
**Installations / Heating / Gas / Water**
**6.1** Fittings (Gas)

**6.2** Fittings (Water)

**6.3** Gas-flask containers

**6.4** Gas cylinders

**6.5** Gas tanks

**6.6** Heating systems / Heaters

**6.6.1** Independent vehicle heaters

**6.7** Installation material (Gas)

**6.8** Installation material (Water)

**6.9** Insulating material / Sealants

**6.10** Control instruments

**6.11** Hoses / Pipes / Threaded joints

**6.12** Installation for drinking water preparation

**6.13** Water heaters / Boilers

**6.14** Water pumps

**6.15** Tanks

**6.15.1** Waste water tanks

**6.15.2** Filler necks

**6.15.3** Sewage tanks

**6.15.4** Fresh water tanks

**6.15.5** Tank indicators / Tank monitor systems

**6.15.6** Tank heating systems

**6.15.7** Tank level sensors

**6.15.8** Fuel tanks

**7**
**Energy supply / Electrical installations / Electrical appliances**
**7.1** 12-volt equipment

**7.2** Outlets

**7.3** Connector plugs and cables / Cable drums



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<b>7.4</b>	Indicators / Meters	<b>8.11</b>	Telecommunications systems (mobile)
<b>7.5</b>	Batteries	<b>8.12</b>	Navigation systems / GPS
<b>7.6</b>	Battery monitors	<b>8.13</b>	Rear-vision video systems
<b>7.7</b>	Electrical fittings	<b>9</b>	<b>Vehicle parts / Chassis units / Axles / Trailer equipment</b>
<b>7.8</b>	Generators	<b>9.1</b>	Axles
<b>7.9</b>	Rectifiers	<b>9.2</b>	Trailer equipment
<b>7.10</b>	Installation material (Electrical)	<b>9.2.1</b>	Trailer hitches
<b>7.11</b>	Control boards	<b>9.2.2</b>	Connector outlets and plugs (Generating sets)
<b>7.12</b>	Battery chargers	<b>9.2.3</b>	Adapters / Adapter cables
<b>7.13</b>	Battery charge regulators	<b>9.2.4</b>	Stabilizers
<b>7.14</b>	Lighting	<b>9.3</b>	Exterior rearview mirrors
<b>7.15</b>	Power packs / Transformers / Converters	<b>9.4</b>	Suspension systems / parts
<b>7.16</b>	Automatic safety switches	<b>9.5</b>	Brakes
<b>7.17</b>	Relays	<b>9.6</b>	Front-end wheels / Jockey wheels
<b>7.18</b>	Circuit breakers	<b>9.7</b>	Load scales
<b>7.19</b>	Solar energy systems	<b>9.8</b>	Theft protection
<b>7.20</b>	Voltage transformers	<b>9.8.1</b>	Alarm systems
<b>7.21</b>	Plugs / Connectors	<b>9.8.2</b>	Protective devices for trailers
<b>7.22</b>	Power-supply units	<b>9.8.3</b>	Steering wheel locks
<b>7.23</b>	Fuel cells	<b>9.8.4</b>	Safes
<b>8</b>	<b>Antennas / Receivers / Navigation systems</b>	<b>9.9</b>	Entrance steps
<b>8.1</b>	Connector boxes	<b>9.10</b>	Spare wheel carriers
<b>8.2</b>	Antenna masts / Antenna mounts	<b>9.11</b>	Chassis
<b>8.3</b>	Antenna boosters	<b>9.12</b>	Chassis parts
<b>8.4</b>	Television sets	<b>9.13</b>	Rims
<b>8.5</b>	Television antennas	<b>9.13.1</b>	Fire safety system
<b>8.6</b>	Installation material for radio / television	<b>9.14</b>	Awnings / Canopies
<b>8.7</b>	Radio equipment	<b>9.15</b>	Luggage racks
<b>8.8</b>	Radio antennas	<b>9.15.1</b>	Roof racks
<b>8.9</b>	Satellite antennas	<b>9.15.2</b>	Drawbar racks
<b>8.10</b>	Satellite receivers	<b>9.15.3</b>	Bicycle racks



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9.15.4	Rear racks
9.15.5	Motorcycle racks
9.16	Sound insulation
9.17	Rear lighting brackets
9.18	Lift supports / Jack systems
9.19	Body components
9.20	Engine rebuilding / Chiptuning / Tuning kits / Tune-ups
9.21	Level control systems
9.22	Wheels
9.23	Hub caps
9.24	Wheelhouses
9.25	Frame extensions
9.26	Manoeuvring aids
9.27	Cable winches
9.28	Safety systems
9.28.1	Radio remote controls
9.29	Seat belts
9.30	Spoilers / Rear aprons
9.31	Shock absorbers
9.32	Supplementary suspension springs
9.33	Cruise controls
9.34	Windshield wiper systems / windshields wipers
9.35	Particulate filter
9.36	Graphics and labels
<b>10</b>	<b>Tents</b>
10.1	Waterproofing
10.2	Guy lines
10.3	Protective roofs
10.4	Porch tents
10.5	Protective roofs for caravans
10.6	Tent floors

10.7	Tents
10.7.1	Cartop tents
10.7.2	High-angle tents / House tents
10.7.3	Small tents (Camping / Igloo / Hiking tents)
10.8	Tent frames
10.9	Tentpegs
<b>11</b>	<b>Caravanning / Camping equipment</b>
11.1	Camping plates, cutlery
11.2	Camping hot plates
11.3	Camping lights and lamps
11.4	Camping furniture / Camping tables and chairs
11.5	Gas grills / Electric grills / Grill cutlery
11.6	Insulating mats
11.7	Air mattresses
11.8	Sleeping bags
11.9	Water purifiers
11.9.1	Water tank cleaning
11.9.2	Water sterilization
11.9.3	Drinking water systems / maintenance
11.9.4	Toilet hygiene
11.10	Canisters
11.11	Caravan mirrors
11.12	Fire extinguishers
11.13	Snow chains / starting help devices
<b>12</b>	<b>Outdoor articles</b>
12.1	Hammocks
12.2	Two-wheeled vehicles
12.2.1	Elektro Scooters
12.2.2	Bicycles
12.2.3	Motor Scooters, Motorbikes
12.2.4	Electric bicycles



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## 13 Caravanning tourist industry

- 13.1 Campsites
- 13.2 Mobile home-friendly communities
- 13.3 Municipalities / Regions
- 13.4 Caravan tour operators

## 14 Campsite equipment suppliers / Recreational equipment suppliers

- 14.1 Terminal posts
- 14.2 Signs / Pictograms
- 14.3 Computer systems
- 14.4 Waste disposal
  - 14.4.1 Waste water conduits
  - 14.4.2 Waste water purification / treatment
  - 14.4.3 Waste disposal stations
- 14.5 Lighting
- 14.6 Campsite loudspeakers
- 14.7 Cleaning bays
- 14.8 Current distribution systems
- 14.9 Current meters

## 15 Rental Agents

- 15.1 Travel vehicles
- 15.2 Caravans
- 15.3 Recreational vehicles

## 16 Purchase / Financing / Insurance

- 16.1 Leasing
- 16.2 Financing
- 16.3 Insurance

## 17 Associations and clubs

## 18 Media

- 18.1 Specialist books
- 18.2 Specialist magazines
- 18.3 Maps
- 18.4 Publishers
- 18.5 Videos
- 18.6 Software
- 18.7 Apps
- 18.8 Camping Site Guide

## 19 Other Services

- 19.1 Service / installation / repairs center
- 19.2 Driving schools



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## **CARAVAN SALON 2017**

### **The world's largest trade fair for motor homes and caravans**

## **Conditions of Participation**

### **A Special Conditions of Participation**

#### **CARAVAN SALON DÜSSELDORF 2017**

1. Organizer
2. Title of event
3. Sponsor
4. Venue
5. Duration, opening times and dates
6. Product offer
7. Participation fees and other charges
8. Exhibitor passes
9. Derogations / Additions
  - A. Price Display
  - B. Size of lettering
  - C. Use of the Open Air Area
  - D. Parking / Test Vehicles

### **B General Conditions of Participation**

1. Application for space
2. Admission
3. Terms of payment
4. Co-exhibitors and group stands
5. Cancellation and non-participation
6. Exhibits, sales regulation
7. Catalogue / electronic media
8. Publicity activities in the Exhibition Grounds
9. Exhibition insurance coverage
10. Third-party liability and insurance
11. Patents and registered designs
12. Operation of exhibition stands
13. Stand construction and design
14. Technical services
15. Waste disposal / Stand cleaning
16. Security
17. Domestic authority
18. Reservation of rights
19. Final conditions
20. Salvatorian clause



## A Special Conditions of Participation

### 1 Organizer

Messe Düsseldorf GmbH  
Messeplatz  
Stockumer Kirchstraße 61  
40474 Düsseldorf  
Germany  
Postal address:  
P.O. Box 10 10 06  
40001 Düsseldorf  
Germany  
Telefon: +49 (0)211-45 60 01  
Telefax: +49 (0)211-45 60-668  
Internet <http://www.messe-duesseldorf.de>  
(referred to as **Messe Düsseldorf** in the text)

### 2 Title of event

CARAVAN SALON DÜSSELDORF 2017  
The world's largest trade fair for motor homes and caravans

### 3 Sponsors

CIVD – Caravanning Industrie Verband e.V.  
Hamburger Allee 14  
60486 Frankfurt  
Germany

### 4 Venue

Düsseldorf, Exhibition Centre  
Halls 4, 5, 7.0, 7a, 9-17  
Outdoor section

### 5 Duration, opening times and dates

Start of hall planning:  
17/02/17

Stand construction:  
19/08/17 (7.30 am) - 24/08/17  
(On the last day of build-up until 10pm)

Duration:  
25/08 - 03/09/17  
Trade visitor day: 25/08/17

Opening times:  
10 am - 6 pm

Stand dismantling:  
03/09/17 (7 pm) - 05/09/17  
(On the last day of dismantling until 4pm)

### 6 Product offer

The offer only comprises products and services for CARAVAN SALON DÜSSELDORF 2017. Main structures of the offer (Substructures to be found in section B):

1. Caravans/Trailers
2. Motor caravans
3. Basic vehicles
4. Mobile homes
5. Detachable parts and components for caravans and motor caravans
6. Installations / Heating / Gas / Water
7. Energy supply / Electrical installations / Electrical appliances
8. Antennas / Receivers / Navigation systems

9. Vehicle parts / Chassis units / Axles / Trailer equipment
10. Tents
11. Caravanning / Camping equipment
12. Outdoor articles
13. Caravanning tourist industry
14. Campsite equipment suppliers / Recreational equipment suppliers
15. Rental Agents
16. Purchase / Financing / Insurance
17. Associations and clubs
18. Media
19. Other Services

Newly manufactured products only will be permitted as exhibits. Secondhand machinery and agents for second-hand machinery will not be admitted to the exhibition.

Exhibitors are required to list on their application form the product codes from the Product categories which correspond with the goods they intend to show and at the same time to select the appropriate product section. If exhibits fall under more than one product section then these should all be listed on the application form. Only products with a listed product code can be admitted and exhibited. Texts on application forms that deviate from the product codes in the Product categories (Part B of the Exhibitor Invitation) will not be considered.

### 7 Participation fees and other charges

The following net participation fees have been set for CARAVAN SALON 2017. Prices apply as per square metre of floor space.

#### Vehicles

**Indoor section** € 109.70/m<sup>2</sup>

#### Accessories

**Row stand** (1 side open) € 125.40/m<sup>2</sup>

**Corner stand** (2 sides open) € 131.30/m<sup>2</sup>

**End of block stand** (3 sides open) € 136.90/m<sup>2</sup>

**Island site** (4 sides open) € 143.40/m<sup>2</sup>

**Outdoor section/Mobile homes** € 77.00/m<sup>2</sup>

**Stand construction:** for cancellation conditions see Section 5 of the General Conditions of Participation

#### D1

**Row stand** (1 side open) € 92.00/m<sup>2</sup>

**Corner stand** (2 sides open) € 92.00/m<sup>2</sup>

#### A1

**Row stand** (1 side open) € 92.00/m<sup>2</sup>

**Corner stand** (2 sides open) € 92.00/m<sup>2</sup>

#### S3

**Row stand** (1 side open) € 118.00/m<sup>2</sup>

**Corner stand** (2 sides open) € 118.00/m<sup>2</sup>

**In addition to participation charges, exhibitors are responsible for the following fees to cover advertising and market promotion:**

for the first 30 m<sup>2</sup> € 4.00/m<sup>2</sup>

for the next 30 m<sup>2</sup> € 3.00/m<sup>2</sup>

for the next 240 m<sup>2</sup> € 2.00/m<sup>2</sup>

for space over 300 m<sup>2</sup> € 1.50/m<sup>2</sup>

#### Co-exhibitor fee

**(Fee for possible displays and presentations)** € 900.00

**Withdrawal fee before admission** € 1,200.00

**Additional exhibitor passes** € 29.41/each

Includes validity as a public transport ticket for all means of transport integrated in the Rhein-Ruhr-Verkehrsverbund (VRR transport authority - price category D, region South/Süd, 2<sup>nd</sup> class). We charge a fee of € 50.00 for each invoice revision requested by you.

The media fee to be paid by every exhibitor serves the publishing of the exhibitor data in the electronic media and possibly other media along with use of the event's Internet page by the exhibitors. The details of the media flat rate can be found on the registration forms.

Charges for services are printed on the respective order forms. An advance payment for these services will be charged on the basis of the amount charged for the last event. Exhibitors who did not participate in the

latest event shall have to make such advance payment in the amount of € 20.00 per square metre. After-fair settlement of accounts shall be based on services actually ordered.

An additional charge of € 0.60 per m<sup>2</sup> is levied as a contribution to the Confederation of German Trade Fair and Exhibition Industries (AU-MA).

The regular minimum stand space is 12 m<sup>2</sup>. Smaller areas are possible only if they become available during hall planning. Space will be provided in units of a square metre. Part of a square metre will be charged as a full unit. In computing the charge for space that is not rectangular, the area making up a rectangle will be included. Projections, pillars, columns and space for installation connections will all be included in space costs.

**The participation fee does not include any stand demarcation walls. On registration the exhibitor undertakes to erect boundary walls to their stand and to lay a floor covering.**

The participation and all other charges will be calculated in Euro. These are net prices which means they do not include VAT and/or other charges for Goods and Services. Such taxes, fees or duties - if applicable - shall be borne and paid by the exhibitor in addition to the contract price as stated. The Exhibitor will effect all payments due hereunder without holding of, deduction for or on account of any present or future taxes, duties, assessments or governmental charges of whatever nature imposed or levied by any governmental authority in connection with this Agreement. If the exhibitor becomes obligated by law to make such withholding or deduction at source, the exhibitor will pay to Messe Düsseldorf GmbH such additional amounts as may be necessary to enable Messe Düsseldorf GmbH to receive on the due date a net amount equal to the full amount which it would have received the payment has not been subject to the taxes. The exhibitor shall promptly pay all of the taxes, deductions and withholdings and shall not later than eight business days after receiving the same, furnish Messe Düsseldorf GmbH with such certificates, receipts or other documents confirming receipt by the competent authority of such payments.

## 8 Exhibitor passes

The exhibitor passes (see No. 7 of the Special Conditions of Participation) are exclusively for the exhibitor, his/her stand staff and representatives. In the case of misuse the passes will be withdrawn without replacement.

Every exhibitor will receive 3 exhibitor passes, free of charge, for a stand measuring up to 20 m<sup>2</sup>. One extra exhibitor pass will be made available for each additional 20 m<sup>2</sup>, or part thereof, up to a maximum of 50 passes. Additional exhibitor passes for which the exhibitor will be invoiced can be ordered from Messe Düsseldorf in due course. 2 exhibitor passes, free of charge, will be made available to each co-exhibitor on payment of the co-exhibitor fee.

## 9 Derogations / Additions

By derogation from Item 2 of Part B, General Terms and Conditions of Participation, the following shall apply for CARAVAN SALON 2017:

Exhibitors at the event are the manufacturers of the products. Trading companies will only be admitted if they can provide proof from the manufacturer that they are authorised to display and sell those particular products and services at the show, i.e. the manufacturing company cannot exhibit in addition. This is to preclude the possibility of the same product being exhibited twice.

In principle, only those exhibitors are admitted whose registered exhibits and services are in accordance with the event's List of Exhibits and meet the requirements stated in paragraph 1.

**For groups 1-4 of the list of exhibits only manufacturers may be accepted as exhibitors.**

**In the case of motor caravans, consideration will be given to manufacturers of carriage frames or superstructures rather than basic vehicles. In the event of duplicate registrations where no clarification can be reached through the manufacturing company, the exhibition management shall make the decision concerning admission.**

**Business, retail and service representatives from the CARAVANING sector shall be considered as exhibitors in groups 5-18.**

**The decision as to whether an exhibitor or exhibits can be admitted rests with Messe Düsseldorf, if necessary after consultation with the Admissions Committee.**

**Exhibitors are only admitted to the Premium Hall if the exhibits registered for this purpose reach a minimum sales value of EUR 100,000 (including VAT at the relevant rate).**

**When calculating the total sales value, you are permitted to include any special fittings and furnishings at up to 15% (gross) of the minimum sales value specified above.**

The decision as to whether an exhibitor or exhibits can be admitted rests with Messe Düsseldorf, if necessary after consultation with the Admissions Committee. A legal claim for admission does not exist. Exhibitors who have not fulfilled their financial obligations to Messe Düsseldorf or have contravened the Conditions of Participation, the Technical Regulations or legal requirements can be excluded from participation.

Please note the follow additional provisions for CARAVAN SALON 2017:

### A) Price Display

To give German end users the best possible basis for comparing prices, as required under the German Consumer Protection Regulation, all exhibitors must observe certain provisions, including those of the German Quotation of Prices Act (PAngV).

Marked prices must always refer to the relevant exhibit with its specific fittings and furnishings. Price labels must have a size that allows all visitors to find the applicable price immediately, without having to look for it. Moreover, price labels must match the company's price lists, as displayed on the company stand.

Remember also that, when providing vehicle prices, transportation costs to the venue must be specified separately.

Example:

a) Entry level / basic price	40,000 EUR
b) Cost of fittings and furnishings	5,000 EUR
c) Cost of fittings and furnishings	2,000 EUR
d) Cost of fittings and furnishings	2,000 EUR
e) etc.	0 EUR
f) Transportation costs to venue	1,000 EUR
g) VAT	9,500 EUR
<b>h) Final price incl. VAT in EUR</b> (to be clearly emphasised)	<b>59,500 EUR</b>

Non-German exhibitors, too, must include German VAT in the final price that is shown. Any violations of these provisions or of any relevant legal regulations, such as the German Quotation of Prices Act (PAngV), mean that the venue operator is entitled, if necessary, to cancel its contract with the relevant exhibitor without notice and to have that their stand vacated at the exhibitor's expense.

### B) Size of lettering (price details + text elements)

To ensure a pleasantly aesthetic overall appearance of CARAVAN SALON, for the benefit of all visitors and exhibitors, any signs with prices in figures must not exceed 297 mm x 420 mm (A3), particularly on windscreens and on the sides of vehicles. This also applies to words and textual elements, such as "REDUCED PRICE!!", "Special Offer!!", "World Première!" or "Tradeshow discount available here only!". If these dimensions are exceeded, the venue operator may remove the poster, sign, etc. with the relevant details at the exhibitor's expense.

### C) Use of the Open Air Area

In general the open air area is not intended for the display of vehicles or accessories, but is exclusively reserved for special shows designed to offer visitors an attractive, interactive experience. If exhibitors wish to organise special shows they require the individual permission of the show management.

Exhibitors with exhibits which cannot be displayed in the halls for technical or safety reasons (e.g. satellite equipment or range finder aids) are exempt from the special show use regulation.

A stand in the open air can only be approved if the exhibitor has a stand in the halls. Exceptions are made for exhibitors in product category 3.3 (Chassis) and 4 (Mobile Homes) where presentation in a

hall is not a prerequisite for a stand in the open air area. Should products in the open air area be presented attached to vehicles, these may not display their make-up or a price. **All stands in the open air area must be manned at all times for the duration of the exhibition.**

#### **D) Parking / Test Vehicles**

Parking of mobile homes and caravans is not permitted on the exhibition grounds. This also includes converted cars and transporters (panel-type vans) even if there is a valid parking ticket for the vehicles. Vehicles on the car parks may not be offered for sale, display any cost or other sales or promotional materials.

**Messe Düsseldorf is to be advised in advance of the show of all vehicles intended as test vehicles during CARAVAN SALON.** Test vehicles require special parking tickets for one of the car parks on the exhibition grounds designated by the show management. This ensures that during the show vehicle traffic is kept to a minimum and the capacity for exhibitor parking slots behind the halls is used to the full. The use of normal car parks for test vehicles is prohibited.

In the event of infringements of these conditions Messe Düsseldorf is authorized to arrange for the removal of the relevant vehicles at the exhibitor's cost and to confiscate or invalidate related parking tickets without further notice for the remaining duration of the exhibition.

The law of the Federal Republic of Germany is applicable.

The German text is binding.

Düsseldorf, December 2016  
Messe Düsseldorf GmbH

## **B Conditions of Participation General Section**

### **1 Application for space**

Applications for space shall be made in duplicate, using only the enclosed form, acknowledging the Conditions of Participation and the subsequently issued Technical Regulations. Completed and officially signed application forms should be sent to

Messe Düsseldorf GmbH  
Postbox 10 10 06  
40001 Düsseldorf  
Germany.

Applications which have been completed electronically are legally binding only if they have been signed in the form of an advanced electronic signature in line with the European Directive on Electronic Signatures and certified by an authorised third party or authorised with the password of the Online Order system (OOS) of the previous event.

Exhibits must be annotated with the corresponding code number according to the List of Exhibits and for machinery and installations weight and height must be supplied. To ensure accurate representation Messe Düsseldorf may request that brochures and product descriptions be submitted.

Applications made subject to conditions or reservations cannot be taken into consideration.

Every endeavour will be made to meet requests for specific sites, but such requests cannot be recognised as a condition for participation. No undertaking can be given with respect to exclusion of competitors. The application is binding on the applicant, irrespective of whether it is accepted by Messe Düsseldorf or not.

The application will only be considered effected once it has been received by Messe Düsseldorf and it is then binding until admission or final non-admission. Receipt of application and if applicable the deposit cheque will be acknowledged.

Express reference is made to the data protection regulations of Düsseldorf Fair (see [www.messe-duesseldorf.de](http://www.messe-duesseldorf.de)).

**Start of hall planning see section 5 of part A, Special Conditions of Participation.**

Any applications received after this deadline may be put on a waiting list, should the areas for which an application was made be overbooked.

The VAT ID No. to be stated by the exhibitor (for exhibitors applying from the EU) or verification of the entrepreneur certificate (for applicants from non-EU-countries) is necessary for purposes of VAT classification of the applicant. The applicant provides assurance that the VAT ID No. or the entrepreneur certificate along with classification for his corporate sector is correct and valid. He is obliged to immediately inform the trade fair company of any changes in this respect. The VAT ID No. or sub-certificate is used by the applicant for participation at the event, it is also used for all other business and transactions between the applicant and trade fair company.

### **2 Admission**

Exhibitors at the **event** are the manufacturers of the products. Trading companies will only be admitted if they can provide proof from the manufacturer that they are authorised to display and sell those particular products and services at the show, i.e. the manufacturing company cannot exhibit in addition. This is to preclude the possibility of the same product being exhibited twice.

In principle, only those exhibitors are admitted whose registered exhibits and services are in accordance with the event's List of Exhibits and meet the requirements stated in paragraph 1. The decision as to whether an exhibitor or exhibits can be admitted rests with Messe Düsseldorf, if necessary after consultation with the Admissions Committee. A legal claim for admission does not exist. Exhibitors who have not fulfilled their financial obligations to Messe Düsseldorf or have contravened the Conditions of Participation, the Technical Regulations or legal requirements can be excluded from participation.

Exhibitors will receive written confirmation that they have been admitted with their products. Such confirmation will be sent by

Messe Düsseldorf either by surface mail or electronically, at its discretion, and applies only to the designated exhibitor.

Notification of admission, whether by surface mail or electronically via the Online Order System (OOS), constitutes the conclusion of the contract between Messe Düsseldorf GmbH and the exhibitor. Once the relevant admission documents are available in the Online Order System, the exhibitor is notified of its access details by email. This information shall be considered as received by the exhibitor as soon as it has become accessible to the latter. The exhibitor must ensure that its inbox is checked at regular intervals and that the technical requirements for the receipt of emails are available. If the exhibitor's relevant email address changes, then Messe Düsseldorf must be notified immediately. If Messe Düsseldorf suffers loss or damage due to faulty or missing technical requirements and/or due to the exhibitor's failure to notify Messe Düsseldorf of a new email address, then the exhibitor shall be liable to Messe Düsseldorf for compensation.

The exhibitor will be given a floor plan showing the position of its stand. If appropriate, a site map of the exhibition centre or a hall plan will be made available in the Online Order System.

Messe Düsseldorf reserves the right to cancel a stand booking approved on the basis of misleading or false information or if the requirements for participation are no longer met or the booking is no longer in accordance with the admission regulations. If the allotted space is not available for reasons beyond the control of Messe Düsseldorf the exhibitor may claim a refund of the space rental cost; no claims for damage will be entertained.

Messe Düsseldorf may, if required by circumstances and specifying its reasons for doing so, and bearing in mind what is reasonable for the exhibitor, deviate from the notice of admission by allocating space in another position or reducing or increasing the stand size. It reserves the right to alter entrances and exits to and from the exhibition grounds and the halls, as well as throughways between halls.

### **3** Terms of payment

The invoice for participation charges will be sent to the exhibitor together with, or subsequent to, the confirmation of admission and the allocation of space. If an exhibitor chooses electronic invoicing, then the invoice is sent to the email address specified by the exhibitor in electronic form (i.e. by email with a PDF attachment) and without encryption. The invoice is considered to have been delivered to the exhibitor when the email has reached the exhibitor's domain (i.e. its email account with the internet provider). The exhibitor must ensure that its inbox is checked at regular intervals and that the technical requirements for the receipt of emails are available. If the exhibitor's relevant email address changes, then the trade fair operator must be notified immediately. If the trade fair operator suffers loss or damage due to faulty or missing technical requirements and/or due to the exhibitor's failure to notify the trade fair operator of a new email address, then the exhibitor shall be liable to the trade fair company for compensation. All complaints must be submitted in writing immediately upon receipt of the invoice. Objections raised at a later date shall not be taken into consideration.

Upon receipt of the invoice for participation charges issued by Messe Düsseldorf it is payable immediately without deduction. Invoices for miscellaneous services or supplies ordered separately are payable with immediate effect, i.e. usually before the relevant show commences, but at the latest at the time the service is provided or the items supplied.

If the exhibitor gives instructions to render accounts to a third party, the exhibitor still remains the debtor.

Remittances should be endorsed with the invoice number, marked the event and made payable to:

Messe Düsseldorf GmbH  
Postbox 10 10 06  
40001 Düsseldorf  
Germany

and paid into one of the following bank accounts:

**Deutsche Bank AG** Düsseldorf  
IBAN: DE66 30070010 0164141400  
BIC-Code: DEUTDEDD

**Commerzbank AG** Düsseldorf  
IBAN: DE05 30080000 0211279600  
BIC-Code: DRESDEFF300

**Stadt-Sparkasse** Düsseldorf  
IBAN: DE94 30050110 0010117950  
BIC-Code: DUSSEDDXXX

**HSBC Trinkaus & Burkhardt**  
IBAN: DE64 30030880 0240065053  
BIC-Code: TUBDDEDD

**Postbank AG** Köln  
IBAN: DE67 37010050 0002485508  
BIC-Code: PBNKDEFF370

All invoices not paid within 30 days of the due date specified on the relevant invoice shall incur penalty interest of 9 percentage points above the base lending rate applicable at the time. If the exhibitor does not effect payment by the date specified (even where stand space has been partially paid), Messe Düsseldorf may cancel the entire allocated stand space and dispose of it else-where.

Section 5 of the Conditions of Participation is applicable with regard to refunding.

For all outstanding liabilities, Messe Düsseldorf may retain the stand equipment and products of the relevant exhibitor as security. Sec. 562a paragraph 2 of the German Civil Code (BGB) does not apply where there is insufficient security. If payment is not made within the stipulated period Messe Düsseldorf is entitled, after written notification, to sell the retained items at their discretion. Messe Düsseldorf is not responsible for damage to and/or loss of the retained items, other than in the case of wilful intent or gross negligence.

### **4** Co-exhibitors and group stands

Without the prior consent of Messe Düsseldorf, exhibitors are not permitted to give their allotted stand either fully or in part to a third party, whether for payment or free of charge. Products or companies other than those specified on the admission slip cannot be advertised on the stand.

Permission to accept co-exhibitors will be given only upon application in writing by the exhibitor to Messe Düsseldorf. The co-exhibitor is liable to the same conditions as the main exhibitor. Any co-exhibitor shall have to pay to the Messegesellschaft the co-exhibitor fee stipulated as well as a non-recurrent lump sum covering advertising costs as well as a media fee. The main exhibitor will, however, always be liable for the payment of the co-exhibitor's fee. If a co-exhibitor is admitted without the consent of Messe Düsseldorf, Messe Düsseldorf will have the right to cancel the contract with the main exhibitor without further notice and to clear the stand at the exhibitor's cost. The exhibitor waives the rights of un-warranted interference. The exhibitor will have no right to claim damages.

Co-exhibitors are all exhibitors who are represented on a stand with their own staff and own exhibits alongside the main exhibitor. Companies with close economic or organisational ties are also classified as co-exhibitors. Company representatives will not be admitted as co-exhibitors. Additionally represented companies are classified as those whose exhibits are shown by the exhibitor. Manufacturers of such equipment, machinery or other products which are necessary for the demonstration of an exhibitor's products are not regarded as co-exhibitors or as additionally represented companies.

In accordance with the admissions regulations co-exhibitors can be entered into the catalogue with their full address provided all fees have been paid and the necessary documents have been received by the specified deadline. Messe Düsseldorf can authorise group stands provided they are in keeping with the overall pattern of the event. Exhibitors on group stands are subject to all regulations. If a stand is allocated to two or more companies, each company will be jointly and severally liable to Messe Düsseldorf. Companies on a joint stand should nominate a common representative on the application form.

### **5** Cancellation and non-participation

Applications can be withdrawn up until admission. A withdrawal fee



(see Section 7 of the Special Conditions of Participation) plus sales tax is payable.

Following admission, the exhibitor shall not be entitled to rescind the contract nor to reduce the stand area. The participation charges shall be payable in full together with any costs actually entailed. Should Messe Düsseldorf make alternative use of unoccupied areas to improve the general appearance of the show, the exhibitor who reserved the space shall not be released from his financial obligations. If the exhibitor decides not to occupy the stand space allocated to him, If the exhibitor decides not to occupy the stand space allocated to him, and this space can be rented to another party by the fair company (no occupation on swap basis), then the exhibitor must pay 25% of the participation charge, at least however the amount according to Item 7, Section 1 of the Special Conditions of Participation. The exhibitor reserves the right to furnish evidence that the costs required of him are too high. Should a co-exhibitor fail to participate, the co-exhibitor's fee shall be payable in full. The cancellation and non-participation of a main exhibitor automatically results in the exclusion and cancellation of admission for the co-exhibitor.

If insolvency proceedings are pending against an exhibitor's assets, or if such proceedings have been suspended due to inadequate assets, Messe Düsseldorf shall be entitled to cancel the contract without further notice. The exhibitor must inform Messe Düsseldorf immediately and in any case if such proceedings have been initiated. The paragraphs above apply accordingly for any payment liability.

Stand construction can be cancelled for free until admission has been granted to the event. From that moment onwards we shall charge a cancellation fee of € 250 for stand construction. Stand construction orders cancelled up between 4 and 2 weeks prior to the beginning of the event will be charged at 50% of the contract sum. After that date we will charge 95% of the contract sum.

## **6 Exhibits, sales regulation**

Products or services not included on the admission document cannot be exhibited or offered for sale. Messe Düsseldorf has the right to remove non-approved exhibits at the cost of the exhibitor. The operation and demonstration of exhibits can only be carried out within the framework of accepted standards. Please display the CE-mark where appropriate. Products and exhibits with flammable contents are allowed on the stand only if the quantity falls within the approved limit (Messe Düsseldorf).

Distribution shall only be allowed on the stand area as registered. The exhibitor is only permitted to accept orders for/sell/advertise those exhibits/services which are listed on the admission document. Exhibits may not be removed from the stand until after the event has ended. Selling from the stand prior to the end of the show is not permitted.

Exhibits may not be removed during the exhibition. Also, legal provisions in force (in particular, such as the law on the marking of prices) shall have to be observed.

The special legal requirements in the Federal Republic of Germany must be adhered to when marketing and exhibiting certain products, e.g. drugs.

## **7 Catalogue / electronic media**

The Exhibitors' Directory is published by the Trade Fair Venue Operator. It is issued both in print and in electronic form on the internet; during the trade fair itself the entry is also shown in KATI, the visitors' information system of Messe Düsseldorf.

The following services are covered by the general media fee listed in section 7 of the Special Terms and Conditions of Participation:

Exhibitors (contractual partners) are entered in the printed version of the Exhibitors' List and on the Internet with their basic data mentioned in the registration: company name, street, post code and city, country as well as stand number.

The publication of further details is subject to additional fees. Such further entry and insertion options will be communicated to exhibitors by the Trade Fair Venue Operator or an instructed third-party in detail and in good time.

No liability is accepted for damage arising from faulty or incomplete entries or for entries that have not been made; neither is liability

accepted for entries that have not been included or which have been removed because the presence of malware has been indicated. The content of an entry and any possible resulting damage shall be the liability of the ordering party.

## **8 Publicity within the Exhibition Grounds**

Exhibits and the distribution of leaflets and promotional material shall be confined to the exhibitor's own stand area and are not permissible in the hall aisles or elsewhere in the exhibition grounds. Please see the Exhibitor Service Manual for information on advertising in the exhibition grounds. Publicity shall be confined to the promotion of the exhibitor's products and shall not be in breach of statutory regulations or good taste, nor shall it be of an ideological or political nature. Certain forms of advertisements implying comparison or superiority are not allowed in Germany.

Special regulations controlling advertising in the product groups exhibited must be observed.

Messe Düsseldorf reserves the right to prohibit the display or distribution of advertising matter that could give rise to offence and to confiscate existing stocks for the duration of the event.

Optical, mobile and acoustic publicity aids and product presentations are permitted providing they do not disturb neighbouring exhibitors or render inaudible the public address system in the halls. If these regulations are infringed Messe Düsseldorf has the right to intervene and demand immediate modification. The approval and payment of fees may be required by GEMA (equivalent of the Performing Rights Society) for musical performances of any kind:

GEMA, Bezirksdirektion Stuttgart, Key Account Management, Herdweg 63, 70174 Stuttgart, Deutschland

Tel. +49 711 2252-794,

Fax: +49 711 2252-800,

In order to use private radio and/or television channels and additional documentation of channels represented by VG Media, permission must be obtained from

VG Media, the company for the use of copyrights and performance protection rights of media companies Oberwallstr. 6, 10117 Berlin, Germany

Tel. +49 30 20 90-22 15

Fax: +49 30 20 90-22 14

The copyright laws must be observed.

## **9 Exhibition insurance coverage**

Exclusion of liability

Messe Düsseldorf has drawn up a basic contract that covers all reasonable insurable risks at an exhibition such as fire, lightning, explosion, storm, burglary, theft, breakage, leakage and water damage, including risks during the delivery and removal of exhibits.

Exhibitors who do not avail themselves of the insurance cover offered by the basic contract or fail to do so in time, forfeit the right to claim against Messe Düsseldorf for damages that would have been covered if the proposed insurance had been taken out. The same applies to exhibitors who have applied for insurance cover according to the basic contract, but who were unable to obtain any or sufficient insurance cover due to under-insurance, infringement of contractual obligations or delayed payment of premiums. All damages and losses must be reported immediately to the police, the insurance company and Messe Düsseldorf.

Messe Düsseldorf accepts no responsibility for looking after exhibits and stand fittings and expressly excludes all liability for any loss or damage. This exclusion of liability is in no way limited by the security services provided by Messe Düsseldorf.

Messe Düsseldorf, via a basic contract, also offers exhibitors insurance against cancellation of a show. It covers the costs of the exhibitor for participating in the show insofar as such participation has to be cancelled, curtailed or amended due to an occurrence which is insured.

Under the terms of this basic contract, exhibitors can obtain cover, at their own expense, for risks during participation at the event. A corresponding form is available to the exhibitor in the ServiceCompass and/or in the OOS.

The Messegesellschaft shall only be liable for damages other than those arising by injuries to life, body, or health if these shall be due

to intentional or grossly negligent action or culpable violation of an essential contractual duty by the Messegesellschaft or by any of the persons employed by it in performing such essential contractual obligation. In case of a negligent violation of an essential contractual obligation, liability of the Messegesellschaft shall be limited to contract-typical and foreseeable damage. Any liability for compensatory damages beyond that shall be excluded. No reduction of compensation or damages can be entertained which arise as a result of rooms or items designated for use no longer being available.

## **10 Third-party liability and insurance**

Messe Düsseldorf has adequate insurance cover for its statutory liability. The General Insurance Conditions for Liability Insurances (AHB) shall apply. The liability insurance covers only those damages and injuries sustained by third parties. Moreover, the cover does not include damages or injuries sustained in cafes or restaurants within the exhibition grounds or at special shows or events not organised by Messe Düsseldorf.

The exhibitor is responsible for providing sufficient insurance cover for his/her own liability. If the exhibitor has no insurance cover for exhibition participation via his/her company insurance, he/she may at his/her own cost obtain cover for liability insurance under the terms of the basic Messe Düsseldorf contract. A corresponding form is available to the exhibitor in the Service Compass and/or in the OOS.

The exhibitor is liable for damages incurred by third parties employed by or acting on behalf of the exhibitor in the same way as those of his/her own making.

## **11 Patents and registered designs**

The protection of inventions, samples and trademarks is determined by the legal regulations in Germany. There is no special exhibition protection. On the other hand, neither is there any exemption from the German regulations or the rights of third parties mentioned therein. Patent registrations should be submitted to the Patent Office before the start of the trade fair. Violations of all legal provision in force entitle the trade fair company to exclude the exhibitor from the event.

Messe Düsseldorf endeavours to support exhibitors in their claim for exhibition protection for material and tasting samples under the law within the Federal Republic of Germany for a period of 6 months from the start of the exhibition. For this purpose the legal department of Messe Düsseldorf issues a certificate during the event to the effect that the exhibit for which the protection is sought has been displayed.

Applications should be sent to Messe Düsseldorf enclosing a detailed textual description and a technical drawing, both in duplicate.

## **12 Operation of exhibition stands**

During the exhibition opening hours the stand must be manned by a sufficient number of staff and should be accessible to visitors. Exhibitors have no right of access to other stands outside the official opening hours, unless permission has been obtained from the stand exhibitors. Exhibition stands must be operated in accordance with the legal conditions and administrative guidelines.

At exhibitions for end-users every exhibitor is obliged to display on his/her stand a sign clearly stating the company name, the name of the Managing Director or Owner and the full address.

## **13 Stand construction and design**

To ensure a good overall impression Messe Düsseldorf has devised guidelines regarding the standard of stand construction and design. The specifications are contained in the Technical Regulations which are binding for exhibitors and stand contractors. Messe Düsseldorf reserves the right to give the necessary instructions on (e.g. on the installation of floor coverings or stand partitions). Additional charges may be levied depending on the stand construction (see participation fees).

For both exhibitors and stand contractors the Technical Regulations constitute an integral part of the contract. These are available in the currently valid version on request, subject to subsequent modifications, and become binding for the event.

In order to present an attractive optical general impression to visitors, all exhibitors shall be obliged to put out flooring material for the entire stand area.

Additionally, stand partitions of stand shall have to be papered.

The stand construction work undertaken by the exhibitor shall conform with the statutory requirements and with the regulations laid down by the local authorities.

The contracted forwarding agents commissioned by the trade fair company are exclusively responsible for handling forwarding within the exhibition centre, i.e. loading and unloading incl. provision of technical ancillary equipment and transport to the stand as well as customs clearance for temporary or permanent import items respectively.

## **14 Technical services**

Messe Düsseldorf provides for the general heating, air-conditioning and lighting in the halls.

Charges for the connection of water, electricity, compressed air and telecommunications to individual stands as well as the charges for consumption and all other services will be invoiced directly to exhibitors (main exhibitor on stand).

Messe Düsseldorf will require appropriate payment in advance.

All such installations on the stands shall be undertaken solely by Messe Düsseldorf. Installation work within the stand area may be carried out by outside contractors whose names shall be provided to Messe Düsseldorf if so requested. Messe Düsseldorf is entitled to inspect the installations but is under no obligation to do so.

The exhibitor is liable for damage caused by installation work. Installations, machines and equipment that are not approved, do not conform to local official regulations or consume more energy than specified may be removed at the expense of the exhibitor. The exhibitor shall be liable for all damages resulting from uncontrolled use of energy. Messe Düsseldorf can only be held responsible for loss and damage resulting from the disruption of power supplies in accordance with para. 6 AVBElt (Statute for general regulations concerning the electricity supply of tariff customers), § 18 NAV and para. 6 AVBWasserV (Statute for general regulations concerning the supply of water).

## **15 Waste disposal / Stand cleaning**

Exhibitors and their contractors are responsible for the removal of their own refuse insofar as this is not covered by the flat rate costs for waste disposal. Information on the different options for waste disposal at the exhibition complex is given in the Technical Regulations.

Messe Düsseldorf arranges for the cleaning of the Exhibition Centre, the halls and the aisles. The exhibitor is responsible for ensuring that his/her stand is cleaned daily, before the trade fair opens. Only companies appointed by Messe Düsseldorf can be employed for stand cleaning, unless the cleaning of the stand is carried out by stand personnel.

## **16 Security**

The general security of the halls and the exhibition grounds is the responsibility of Messe Düsseldorf. During the structure time and the discharge time a general supervision exists. Security begins on the first day of the build-up period and ends in the last hour of the final break-down day. Messe Düsseldorf is empowered to take any necessary security measures.

Security of exhibitors' own belongings must be organised on an individual basis. The responsibility of Messe Düsseldorf for general security does not affect their exemption from liability for damage to property and personal injury. Individual security may only be carried out by the security company appointed by Messe Düsseldorf.

## **17 Domestic authority**

Messe Düsseldorf has full authority within the grounds of the exhibition centre for the duration of the event from the start of the build-up period to the end of the break-down period. Messe Düsseldorf reserves the right to issue instructions. Any provisions deriving from the Technical Guidelines and from the specific conditions for participation, if applicable, regarding sanctity of the home shall have to be respected under all circumstances. Animals are not admitted into the grounds of the exhibition centre and photography is not permitted. Messe Düsseldorf reserves the right to have photographs, drawings and films produced of exhibitor activities, exhibitor structures and stands and the exhibits themselves, and to use them for advertising purposes and for press publications; the exhibitor does not have the right to raise any objection. This also applies to pictures taken by the press with the permission of Messe Düsseldorf.

## **18 Reservation of rights**

Messe Düsseldorf has the right to postpone, curtail, extend, temporarily close, partially or completely, or cancel the trade fair, should it be necessary, for reasons beyond their control, and taking into consideration the interests of the exhibitors in so doing.

In such justifiable, exceptional circumstances, as in all cases of force majeure, exhibitors shall not be entitled to rescind their contract, claim damages nor reduce the participation charges. If the event does not take place for the afore-mentioned reasons, exhibitors may be charged up to 25% of the participation charges to cover general costs. A larger amount may be demanded from individual exhibitors if they have given instructions for extra work to be carried out on their behalf.

If Messe Düsseldorf is responsible for the cancellation of the event, no participation charges will be payable. Messe Düsseldorf will entertain no claim for damages.

## **19 Final clause**

All agreements, individual approvals and special regulations require written confirmation by the trade fair company. Wherever admission documents contain the reference that they have been drawn up by Messe Düsseldorf GmbH by computer, even if they contain no signature, they are legally binding. If the exhibitor is already registered with Messe Düsseldorf for the relevant event and if he/she has his/her own signature, orders/offers are also valid if they are received by Messe Düsseldorf electronically using this procedure. All claims by exhibitors against Messe Düsseldorf – with the exception of liability with intent – must be made within 6 months. Claims made thereafter are invalid. The period of limitation starts at the end of the month in which the event finished.

The place of performance and jurisdiction for all mutual obligations is Düsseldorf or, at the request of Messe Düsseldorf, the jurisdiction of the exhibitor's place of business. This also applies to complaints arising from cheques or drafts.

If the exhibitor loses the case, he/she bears the costs of the legal proceedings as well as the costs of any legal representation.

## **20 Salvatorian clause**

In the event of any provision of this contract being or becoming wholly or partially ineffective, or should a loophole transpire in this contract, such circumstances shall not affect the validity of the remaining contract. Instead of the ineffective provision and in order to close the loopholes, an appropriate provision shall apply, which in as far as legally possible, most closely approximates the objective which was, or would have been intended by the parties to the contract according to the sense and purpose of the contract, based on their consideration of the provision.

If the ineffectiveness of any provision is due to the extent of service or period (deadline or date), stated therein, it shall be replaced by the legally permitted scope which comes closest to the provision.

The law of the Federal Republic of Germany is applicable.

In the event conflict between provisions, the Special Regulations for Participation shall take precedence over the General Regulations for Participation, as the former are more specific to a given instance.

The German text is binding.